

APPROVED

RISEBA Senate's meeting of 13.11.2024.Minutes. No. 24/1.1-7/6 as amended on 15.01.2025., Minutes No. 25/1.1-7/1

ADMISSION REGULATIONS (for the academic year 2025/2026)

Terms Used

Applicant – person applying for the study place announced by RISEBA University of Applied Sciences (hereinafter – referred to as RISEBA University).

First cycle – studies in academic or professional Bachelor's programme.

Second cycle – studies in academic or professional Master's study programme.

Third cycle – doctoral studies.

Additional admission – admission to available study places after the competition deadline.

Study agreement on acquisition of education – contract being concluded between the RISEBA University and applicant for studies.

Electronic application – applaying for programmes using RISEBA University's internal information system my.riseba.lv (RIS).

Matriculation - enrolment of the applicant in the university's student register by fulfilling all the admissions requirements of RISEBA University and signing the study agreement.

Profiling study subjects – study subjects whose final marks are taken into account when calculating the competition level in the specific core programme.

Registration fee – payment for submission and examination of documents.

1. General Issues

- 1.1. Admission regulations determine the procedure for admitting applicants to RISEBA University's first, second and third cycle study programmes.
- 1.2. Admission regulations are developed in accordance with Paragraph 46 of the Law of Higher Education, October 10, 2006, Cabinet of Ministers Regulations No. 846 "Regulations Regarding the Requirements, Criteria and Procedures for Admission to Study Programmes and State Support for Citizens who have Volunteered for and Completed National Defence Service" and the Study regulation of RISEBA University.
- 1.3. The right to study in at the RISEBA University is granted to every Latvian citizen and Latvian non-citizen as well as a foreign national. In order to study in a higher education institution, a previous education attested by documents and recognised in Latvia which is compliant with the requirements of the study programme shall be required. A citizen of Latvia, a non-citizen of Latvia, a citizen of the European Union, a citizen of the European Economic Area or a citizen of the Swiss Confederation and a permanent resident of the European Community who has a valid residence permit has equal rights to study in a higher education institution or college. Foreigners who apply for distance learning studies do not need permanent or temporary residence permits.
- 1.4. For foreign students, in accordance with Section 56 of the Law on Higher Education Institutions, the mandatory curriculum must include the acquisition of the state language

- if the studies in Latvia are expected to last longer than six months or exceed 30 credit points.
- 1.5. RISEBA University offers a wide range of discounts on the tuition fee for applicants (see *the Regulations on the Application of Tuition Fee Discounts*).
- 1.6. Applicants, who complied with all the requirements of the Admission Regulations, are matriculated in the study programme.
- 1.7. The admission of applicants to RISEBA University is organized by an Admissions Committee appointed by the rector's ordinance, which operates in accordance with the regulations of the Admissions Committee.
- 1.8. All information about the admission process, the selection criteria and admissions requirements for applicants is available at RISEBA University Customer Service Centre and on the website www.riseba.lv.
- 1.9. The regulation and its amendments are approved by the Senate of RISEBA University.
- 1.10. Registration of applicants and their admission is organised twice a year in summer and winter.

2. Application and registration for studies

- 2.1. Applicant admission in first cycle programmes in the first year after obtaining secondary education begins according to the registration start date set by the Cabinet of Ministers regulations.
- 2.2. Registration and admission of applicants who have attained secondary or higher education in the previous years, is open throughout the academic year.
- 2.3. Applicants are admitted in the following study programmes:
 - 2.3.1. **First cycle academic** bachelor's study programmes:
 - 2.3.1.1. **Architecture** (in English);
 - 2.3.1.2. **Business psychology** (in Latvian and English);
 - 2.3.1.3. Audiovisual Arts and Media Arts (in Latvian and English);
 - 2.3.1.3.1. Specialisation Film Cinematographer
 - 2.3.1.3.2. Specialisation Film Producer
 - 2.3.1.3.3. Specialisation Film Director
 - 2.3.1.3.4. Specialisation Audiovisual Journalist
 - 2.3.2. **First cycle professional** bachelor's study programmes:
 - 2.3.2.1. European Business Studies (in English);
 - 2.3.2.1.1. Qualification Business Manager.
 - 2.3.2.2. Public Relations and Advertising Management (in Latvian and English);
 - 2.3.2.2.1. Sub-programme: Public Relations; qualification Public Relations Manager;
 - 2.3.2.2. Sub-programme: Advertising; qualification Advertising Manager.
 - 2.3.2.3. **Business Management** (in Latvian and English).
 - 2.3.2.3.1. Specialisation: Business Management; qualification Business Manager,
 - 2.3.2.3.2. Specialisation: Business Management in Digital Environment; qualification E-business Manager.
 - 2.3.3. **Second cycle academic** master's programmes:
 - 2.3.3.1. **New Media and Audiovisual Art** (in English)
 - 2.3.3.1.1. Specialisation: Audiovisual Media Arts

- 2.3.3.1.2. Specialisation: Multimedia Performing Arts
- 2.3.3.1.3. Specialisation: Digital Art
- 2.3.3.1.4. Specialisation: Sound Art and Electronic Music
- 2.3.3.2. **Big Data Analytics** (in Latvian and English)
- 2.3.3.3. **Health Management** (in Latvian and English)
- 2.3.4. **Second cycle professional** master's study programmes:
 - 2.3.4.1. **Architecture** (in English);
 - 2.3.4.1.1. Qualification Architect.
 - 2.3.4.2. **Business Management** (in Latvian);
 - 2.3.4.2.1. Qualification Organisation Manager.
 - 2.3.4.3. **International Business** (in English);
 - 2.3.4.3.1. Qualification Organisation Manager.
 - 2.3.4.4. **Project Management** (in Latvian);
 - 2.3.4.5.1. Qualification Project Manager.
 - 2.3.4.5. **Human Resource Management** (in Latvian);
 - 2.3.4.5.1. Qualification Organisation Manager.
 - 2.3.4.6. **Management Psychology and Supervision** (in Latvian);
 - 2.3.4.6.1. Qualification Supervisor.
 - 2.3.4.7. **Strategic Business Management** (in Latvian and English);
 - 2.3.4.8. **Sports Management** (in English);
 - 2.3.4.8.1. Qualification Organisation Manager.
- 2.3.5. **Third cycle** joint Doctor's programme:
 - 2.3.5.1. **Business Management** (in Latvian and English);
 - 2.3.5.2. Media Arts and Creative Technologies (in English).
- 2.4. When registering, applicants shall submit all of the documents necessary for enrollment as stipulated in this regulation and its appendices and shall pay the registration fee, presenting the payment order EUR 40.00 or EUR 200.00 (foreigners). For foreigners who have obtained their previous education at RISEBA University, i.e. Vocational Secondary School VICTORIA, or are graduates of RISEBA University undergraduate programmes, the registration fee for the next study level is EUR 50.00. The registration fee is non-refundable.
- 2.5. The applicant submits the original documents in person. If the applicant is unable to submit the documents personally, they may be submitted by another person who presents a notarized power of attorney or who has previously issued verbal authorization from the applicant on site at RISEBA University.
- 2.6. The applicants register for studies electronically on my.riseba.lv (<u>RIS</u>). The electronic application must be confirmed by personally visiting the RISEBA University Customer Service Centre, bringing an identity document and the original documents certifying general secondary or vocational secondary education.
 - 2.6.1. Applicant selection criteria for first cycle study programmes:
 - 2.6.2. secondary or vocational education document a certificate of obtained education and transcript of records;
 - 2.6.3. certificates of centralized examination in Latvian,
 - 2.6.4. certificates of centralized examination in English;

Those applicants who have not taken a CE in English (see point 2.7.) or cannot produce a valid English proficiency certificate issued by an international testing institution as per point 2.8, will have to take the RISEBA University entrance examination in English language (see point 2.9).

- 2.6.5. certificates of centralised examination in Mathematics.
- 2.7. When registering for first-cycle studies, according to the Law on Higher Education Paragraph 46 (3), CE certificates are not taken into account in the following cases:
 - 2.7.1. for individuals who obtained their secondary education before 2004;
 - 2.7.2. for individuals who have acquired education abroad;
- 2.7.3. for individuals with special needs, by submitting a document approving release from taking the CE, in accordance with January 24, 2023 Cabinet of Ministers Regulations No. 31 "Procedures for student exemption from certain state examinations";
 - 2.7.4. in the cases listed in points 2.7.1. 2.7.3., CE requirements are replaced by the attestation marks in the relevant subjects (In accordance with the "Equated grades of RISEBA University" outlined in the section "Application and Registration for studies" of the Admission Regulations).
 - 2.8. The English language centralized exam (CE) may be replaced by a certificate from an international institution IELTS, TOEFL, PTE General, Cambridge English or ECL English or other test results in accordance with December 20, 2022 Cabinet of Ministers Regulations No. 795 Regulation on Replacement of the Foreign Language Examination in the General Secondary Education Programme with an International Testing Institution Foreign Language Test (ref. to Appendices 21 and 22).
- 2.9. Applicant admission in **the first cycle** study programmes takes place on a basis of competition, taking into account the average score of the central examination (CE) in percentage and, if necessary, the average grade of the profile subjects defined for each study programme (see Annexes 1–6). In these cases, entrance examination must be taken:
 - entrance examination in drawing and composition in bachelor's study programme Architecture. The conditions of the entrance examination are stipulated in the Regulations on the Entrance Examination in Drawing and Composition. The entrance examination in drawing and composition is waived for applicants who have completed the RISEBA University pre-training in drawing and composition and have passed the final examination.
 - entrance examination on creativity in bachelor's study programme Audiovisual Arts and Media Arts. The requirements of the entrance examination are stipulated in the Regulations on the Entrance Examination in Audio Visual Arts and Media Arts. Applicants must write an essay (selecting one of several proposed topics) at RISEBA University.
 - entrance examination colloquium in bachelor's study programme Audiovisual Arts and Media Arts. The requirements of the entrance examination are stipulated in the Regulations on the Entrance Examination in Audiovisual Arts and Media Arts. Applicants are invited to interviews with the Head of the Direction or the Programme Director or the Dean of the Faculty.
 - entrance examination in English language (applies to any study programme for which the admission requirements specify a level of English language proficiency if this cannot be demonstrated by a document as specified in these Regulations, including if the CE score in English is below B2). The requirements of the entrance examination are stipulated in the Regulations on the Entrance Examination in English. Entrance examination in English language is not required for applicants who have completed their previous education in English or passed the other examinations listed in Annex 22 with a mark no lower than B2;

- Applicants who have completed their previous education abroad are not required to take the CE assessments, but must **take RISEBA University admission test** (see Annex 20).
- 2.10. Applicants take part in the competition with the marks of the CE and the entrance examinations (if any).
- 2.11. In the calculation of the competition rank, the CE results are used in accordance with the level coefficients established in the Cabinet of Ministers Regulation No 846 of 10 October 2006 "Regulations Regarding the Requirements, Criteria and Procedures for Admission to Study Programmes and State Support for Citizens who have Volunteered for and Completed National Defence Service ":
 - 2.11.1. A coefficient of 0.75 is applied to the exams for the optimal level of curriculum mastery.
 - 2.11.2. A coefficient of 0.50 is applied to the exams for the general level of curriculum mastery.
 - 2.11.3. The results of the central exams (CE) obtained in accordance with the regulations that were in effect until the enactment of the Cabinet of Ministers Regulation No. 416 "Regulations on the State General Secondary Education Standard and Sample General Secondary Education Programs" of September 3, 2019, and Cabinet of Ministers Regulation No. 332 "Regulations on the State Vocational Secondary Education Standard and the State Vocational Education Standard Samples" of June 2, 2020, are equated to the exams for the optimal level of curriculum mastery and a coefficient of 0.75 is applied to them.

Equivalent evaluations of RISEBA University (see 2.7. and 2.9):

Grade in a 10 point system	Grade in a 5 point system	CE level	Total evaluation %	Language proficiency level	Total evaluation %
9	5	A	84 – 100%	C1	95 – 100
8	4	В	68 – 83%	B2	70 – 94
7	4	С	52 – 67%	D2	70 54
6	3	D	36 – 51%		
5	3	Е	19 - 35%	B1	40 – 69
4	-	F	5 - 18%		

- 2.12. When registering for the second cycle studies, applicants shall submit the documents listed in Appendix 7 17, a copy of their undergraduate diploma and its annexes (presenting the original document).
- 2.13. When registering **for second-cycle studies**, persons who have obtained a bachelor's degree in other areas of science (not in social or other related sciences), if necessary, must complete the compensatory study course module in the amount of 10 CP (introductory module) before the start of studies or during the first year of study. The necessity for the introductory module and the scope of the courses in CP are evaluated by the relevant study programme director, depending on the previously acquired educational content and professional work experience.

- 2.14. When registering **for second cycle studies**, persons, who have not completed the courses "Civil Protection" and "Environmental Protection" at the previous level of studies, have to complete these courses as attendees (*lisener*) in line with the requirements of the Civil Protection Law and the Environmental Protection Law.
- 2.15. When registering **for third cycle studies**, the documents referred to Appendice 18. and 19. must be submitted.
- 2.16. For registration for part-time studies **distance learning** from abroad, applicants must use the electronic application system RIS and must attach the notarized copies of the educational documents or document originals (by filling in the electronic application in advance) or the original documents are presented to the representative of RISEBA University, using a video call and following and executing all instructions and requests regarding the authentication of the document.
- 2.17. If there has been a change in the applicants' surname and the surname in the submitted documents differs from the one indicated in the entrants identity document, a document confirming the surname change must be submitted in addition to the required documents.
- 2.18. In order to assess the foreign entrant's motivation to study in the chosen study programme, RISEBA University conducts an interview with the foreign applicant and records the interview in a video format.
- 2.19. For foreign eapplicants who are not EU/EEA or Swiss Confederation nationals, in addition to the documents to be submitted, a temporary residence permit in the Republic of Latvia must be submitted, except for foreign entrants who are applying for studies in distance learning. Foreign entrants from EU/EEA countries and the Swiss Confederation must register with the Office of Citizenship and Migration Affairs within 3 months if the foreign national will stay in Latvia for more than 3 months.
- 2.20. If the applicant has acquired previous education or degrees abroad, the educational documents must be accompanied by a statement from the Academic Information Center on the recognition of education and equalization with the level of education in Latvia.
- 2.21. Application for the studies in the later stages of the study process (2nd, 3rd, 4th course) takes place in accordance with the Law on Higher Education, RISEBA University Constitution and other legal documents, including the RISEBA University regulations regarding initiation of studies in the later stages of studies.
- 2.22. If, upon registering for studies, the applicant wishes to assess and recognise the competencies he/she has acquired through previous professional experience outside of formal education or as a result of daily training, the applicant shall submit documents confirming the acquisition of these competencies in accordance with Cabinet of Ministers Regulation No.505 or 14 August 2018 "Rules for the Recognising the Knowledge, Skills, and Competences Acquired Outside Formal Education or Obtained by Professional Experience".

3. Admission results and enrolment

- 3.1. Admission results of the first-cycle and second-cycle studies shall be determined and approved by the Admissions Committee. Admission results are announced within five days after the competition closing date.
- 3.2. Based on the results of the competition, the applicants shall sign a study agreement on acquisition of education with RISEBA University within the specified period.

- 3.3. If the applicant does not sign a study agreement on acquisition of education within the specified period without a valid reason (he has not coordinated his arrival time with the Admissions Committee), the study place is offered to the next entrant according to the results of the competition.
- 3.4. The applicants are registered (matriculated) in the student list of RISEBA University with the Rector's ordinance when they:
 - a) have passed the competition and/or passed the entrance examinations;
 - b) have paid the registration fee;
 - c) have concluded a study agreement on obtaining education.
 - d) have made the first payment for studies or informed the university about their application for a state-guaranteed study loan.
- 3.5. The number of places in each programme, form, and department is determined annually by the rector's ordinance.
- 3.6. If the number of applicants applied for the study programme is less than the specified number of study places in the ordinance, RISEBA University may open additional admission.
- 3.7. Admissions Commission's decisions on the competition results can be appealed within 3 working days, submitting an application to RISEBA University Rector. The decision taken by the RISEBA University Rector can be appealed in the Court in the order specified in the Administrative Procedure Law.
- 3.8. Information about applying for studies and study programmes is available at RISEBA University Customer Service Centre, tel.: 67500265; e-mail: riseba@riseba.lv; info@riseba.lv, as well as RISEBA University homepage www.riseba.lv.
- 3.9. This regulation has the following appendices:
 - 3.9.1. Appendix 1 Academic Bachelor Study Programme Architecture;
 - 3.9.2. Appendix 2 Academic Bachelor Study Programme *Business psychology*;
 - 3.9.3. Appendix 3 Academic Bachelor Study Programme Audiovisual Media Arts;
 - 3.9.4. Appendix 4 Professional Bachelor Study Programme European Business Studies;
 - 3.9.5. Appendix 5 Professional Bachelor Study Programme *Public Relations and* Advertising Management;
 - 3.9.6. Appendix 6 Professional Bachelor study programme *Business Management*;
 - 3.9.7. Appendix 7 Academic Masters Study Programme New Media and Audiovisual Art;
 - 3.9.8. Appendix 8 Academic Master Study Programme Big Data Analytics;
 - 3.9.9. Appendix 9 Professional Master Study Programme *Architecture*;
 - 3.9.10. Appendix 10 Professional Master Study Programme Business Management;
 - 3.9.11. Appendix 11 Professional Master Study Programme *International Business*;
 - 3.9.12. Appendix 12 Professional Master Study Programme *Project Management*;
 - 3.9.13. Appendix 13 Professional Master Study Programme Human Resource Management;
 - 3.9.14. Appendix 14 Academic Master Study Programme *Health Management*;
 - 3.9.15. Appendix 15 Professional Master Study Programme Management Psychology and
 - Supervision;
 - 3.9.16. Appendix 16 Professional Master Study Programme Strategic Business Management;
 - 3.9.17. Appendix 17 Professional Master Study Programme Sports Management;
 - 3.9.18. Appendix 18 Joint doctoral programme *Business Management*;
 - 3.9.19. Appendix 19 Joint doctoral programme Media Arts and Creative Technologies;
 - 3.9.20. Appendix 20 Specification of RISEBA Admissions test;
 - 3.9.21. Appendix 21 International testing institutions whose examinations in foreign languages replace foreign language exams;
 - 3.9.22. Appendix 22 Compliance of RISEBA evaluation in foreign language exam to the EKP levels English language.

1.	Study programme	Architecture
2.	Study programme level	First cycle academic bachelor's study programme
3.	Degree/qualification obtained	Bachelor's degree of Engineering Sciences in Architecture and Urban Planning / -
4.	Scope of the study programme	210 KP/ ECTS
5.	The duration of the study programme	Full time / 3 years and 6 months
6.	Implementation language	English
7.	Documents to be submitted	 electronic application (https://my.riseba.lv); passport or identification document (eID) copy (presenting the original); copies of documents confirming previous education (by presenting originals or submitting notarised copies); CE Certificate in English, Latvian and mathematics; payment confirmation for the registration fee; if the previous education was obtained abroad, a certificate issued by the Academic Information Center; 1 photo; portfolio (documentation on the previously performed works, which reflects the person's individuality, creativity and capacity – 12 pages in the A3 format page horizontally. Portfolio needs to include such categories: drafting, drawing, composition, sketching, painting or sculpture, photography and free choice/creation.
8.	Admission requirements	Secondary or secondary vocational education; Entrance examination in drawing and composition* English language proficiency at least B2 level**.
9.	Competition evaluation criteria	1. The average mark of each study programme-defined profiling study subject (ref. to point 10); 2. CE results in Latvian language, English language and mathematics. Competition results are calculated using the formula: Evaluation = (20% CE Latvian language + 40% CE English language + 40% CE mathematics); 3. Evaluation of the portfolio*; 4. Assessment of the entrance examination in drawing and composition*; 5. Assessment of the English language entrance examination **;
10.	Profiling study subjects	English, Latvian language and literature (with the exception of those who have been educated abroad), informatics, mathematics (or average grade of algebra + geometry), physics or chemistry or natural sciences.

^{*} The requirements of the entrance examination are stipulated in the Regulations on the Entrance Examination in Drawing and Composition. The entrance examination in drawing and composition is waived for applicants who have completed RISEBA pre-training in drawing and composition and have passed the final examination.

^{**} English language proficiency at level B2 can be confirmed with:

⁻ The English language centralized exam (CE) may be replaced by a certificate from an international institution – IELTS, TOEFL, PTE General, Cambridge English or ECL English or other test results in accordance with December 20, 2022 Cabinet of Ministers Regulations No. 795 Regulation on Replacement of the Foreign Language Examination in the General Secondary Education Programme with an International Testing Institution Foreign Language Test (ref. to Appendices 21 and 22).

⁻ The CE requirements are replaced by the corresponding subject grades from the certificate for individuals who obtained secondary education before 2004; for individuals who obtained education abroad; and for individuals

with special needs, by submitting a supporting document for exemption from taking the CE, based on the Cabinet of Ministers Regulation No. 31 of 24.01.2023, "Procedure for Exempting Students from the Established State Examinations."

- have mastered their previous education in English language;
- if the CE result in English is below the B2 level (including cases where the grades obtained are lower than the B2 level according to the "Equated grades of RISEBA University" stated in the general section of the Admission Regulations), the entrant must take RISEBA entrance examination in English.

1.	Study programme	Business Psychology
2.	Study programme level	First cycle academic bachelor's study programme
3.	Degree/qualification obtained	Bachelor's degree of social sciences in management and administration / -
4.	Scope of the study programme	180 CP / ECTS
5.	Study programme implementation mode and duration	Full time / 3 years; Part time / 3 years and 6 months; Distance learning / 3 years and 6 months;
6.	Implementation language	Latvian or English
7.	Documents to be submitted	 electronic application (https://my.riseba.lv); passport or identification document (eID) copy (presenting the original); copies of documents confirming previous education (by presenting originals or submitting notarised copies); CE Certificate in English, Latvian and mathematics; payment confirmation for the registration fee; if the previous education was obtained abroad, the certificate issued by the Academic Information Center; 1 photo.
8.	Admission requirements	Secondary or secondary vocational education; When registering for studies in a foreign language, entrants from abroad must complete RISEBA Admission test*; They must demonstrate proficiency in the foreign language in which they intend to study**.
9.	Competition evaluation criteria	 The average mark of each study programme-defined profiling study subject (ref. to point 10); CE results in Latvian language, English language and mathematics; Competition results are calculated using the formula: Evaluation = (50% CE Latvian language + 40% CE English language + 10% CE mathematics); RISEBA Admissions Test Rating**.
10.	Profiling study subjects	English, Latvian language and literature (with the exception of those who have been educated abroad), informatics.

^{*} The entrance examination must be taken if applicants have received their previous education abroad, then CE evaluations are not required, but they must take the RISEBA Admission Test.

^{**}English language proficiency at level B2 can be confirmed with:

⁻ The English language centralized exam (CE) may be replaced by a certificate from an international institution – IELTS, TOEFL, PTE General, Cambridge English or ECL English or other test results in accordance with December 20, 2022 Cabinet of Ministers Regulations No. 795 Regulation on Replacement of the Foreign Language Examination in the General Secondary Education Programme with an International Testing Institution Foreign Language Test (ref. to Appendices 21 and 22).

⁻ The CE requirements are replaced by the corresponding subject grades from the certificate for individuals who obtained secondary education before 2004; for individuals who obtained education abroad; and for individuals with special needs, by submitting a supporting document for exemption from taking the CE, based on the Cabinet of Ministers Regulation No. 31 of 24.01.2023, "Procedure for Exempting Students from the Established State Examinations."

⁻ have mastered their previous education in English language;

⁻ if the CE result in English is below the B2 level (including cases where the grades obtained are lower than the B2 level according to the "Equated grades of RISEBA University" stated in the general section of the Admission Regulations), the entrant must take RISEBA entrance examination in English.

1.	Study programme	Audiovisual Arts and Media Arts
2.	Study programme level	First cycle academic bachelor's study programme
3.	Degree/qualification obtained	Bachelor's degree in Audiovisual Arts and Media Arts / - / Film Cinematographer, Film Producer, Film Director, Audiovisual Journalist
4.	Scope of the study programme	180 KP/ECTS
5.	Study programme implementation mode and duration	Full time / 3 years; Part time / 3 years and 6 months;
6.	Implementation language	Latvian or English
7.	Documents to be submitted	 electronic application (https://my.riseba.lv) passport or identification document (eID) copy (presenting the original); copies of documents confirming previous education (by presenting originals or submitting notarised copies); CE Certificate in English, Latvian and Mathematics; payment confirmation for the registration fee; if the previous education was obtained abroad, the certificate issued by the Academic Information Center; 1 photo;
9.	Admission Requirements	Secondary or secondary vocational education; Creative entrance examination – an essay (selecting one of several proposed topics at RISEBA University). Entrance examination – colloquium (Interview with the Head of the Direction, the Programme Director or the Dean of the Faculty). If applying for studies in English, English language proficiency must be at least at B2 level*. RISEBA Admissions Test**.
10.	Competition evaluation criteria	 The average mark of each study programme-defined profiling study subject (ref. to point 11); CE results in Latvian language, English language and mathematics; Competition results are calculated using the formula: Evaluation = (50% CE Latvian language + 40% CE English language + 10% CE mathematics; Evaluation of the creative entrance examination – essay and the entrance examination – colloquium. RISEBA Admissions Test Rating**.

^{*} English language proficiency at level B2 can be confirmed with:

⁻ The English language centralized exam (CE) may be replaced by a certificate from an international institution – IELTS, TOEFL, PTE General, Cambridge English or ECL English or other test results in accordance with December 20, 2022 Cabinet of Ministers Regulations No. 795 Regulation on Replacement of the Foreign Language Examination in the General Secondary Education Programme with an International Testing Institution Foreign Language Test (ref. to Appendices 21 and 22).

⁻ The CE requirements are replaced by the corresponding subject grades from the certificate for individuals who obtained secondary education before 2004; for individuals who obtained education abroad; and for individuals with special needs, by submitting a supporting document for exemption from taking the CE, based on the Cabinet of Ministers Regulation No. 31 of 24.01.2023, "Procedure for Exempting Students from the Established State Examinations."

⁻ have mastered their previous education in English language;

- if the CE result in English is below the B2 level (including cases where the grades obtained are lower than the B2 level according to the "Equated grades of RISEBA University" stated in the general section of the Admission Regulations), the entrant must take RISEBA entrance examination in English.
- ** The entrance examination must be taken if applicants have received their previous education abroad, then CE evaluations are not required, but they must take the RISEBA Admission Test.

1.	Study programme	European Business Studies
2.	Study programme level	First cycle professional bachelor's study programme
3.	Degree/qualification obtained	Professional Bachelor's degree in European Business / Business Manager
4.	Scope of the study programme	240 KP/ECTS
5.	Study programme implementation mode and duration	Full time day studies / 4 years
6.	Implementation language	English
7.	Documents to be submitted	 electronic application (https://my.riseba.lv) passport or identification document (eID) copy (presenting the original); copies of documents confirming previous education (by presenting originals or submitting notarised copies); CE Certificate in English, Latvian and Mathematics; payment order or a printout from on-line banking regarding payment of registration fee; if the previous education was obtained abroad, the certificate issued by the Academic Information Center; 4 photos (4 x 3 cm).
8.	Admission requirements	Secondary or secondary vocational education; Entrance examination in English language*. RISEBA Admissions Test **.
9.	Competition evaluation criteria	 The average mark of each study programme-defined profiling study subject (ref. to point 10); CE results in Latvian language, English language and mathematics; Competition results are calculated using the formula: Evaluation = (50% CE Latvian language + 40% CE English language + 10% CE mathematics) Assessment of the English language entrance examination*; RISEBA Admissions Test Rating**.
10.	Profiling study subjects	English, Latvian language and literature (with the exception of those who have been educated abroad), informatics, mathematics (or average grade of algebra + geometry), economy.

^{*} Entrance examination must be passed, if the CE result in English language is lower than level B2. Entrance examination in English language does not need to be passed for applicants who in the CE in English language have acquired B2 or higher evaluation, have mastered their previous education in English language, or present a positive IELTS certificate (evaluation at least 6) or TOEFL (with evaluation of at least 500); or an equivalent international certificate.

^{**} The entrance examination must be taken if entrants have received their previous education abroad, then CE evaluations are not required, but they must take the RISEBA Admission Test.

1.	Study programme	Public Relations and Advertising Management
2.	Study programme level	First cycle professional bachelor's study programme
3.	Degree/qualification obtained	For sub-programme Public Relations: Professional Bachelor's degree in Public Relations, professional qualification of Public Relations Manager For sub-programme Advertising: Professional Bachelor's degree in Advertising, professional qualification of Advertising Manager
4.	Scope of the study programme	240 KP/ECTS
5.	Study programme implementation mode and duration	Full time day studies
6.	Implementation language	Latvian or English
7.	Documents to be submitted	 electronic application (https://my.riseba.lv); passport or identification document (eID) copy (presenting the original); copies of documents confirming previous education (by presenting originals or submitting notarised copies); CE Certificate in English, Latvian and Mathematics; payment confirmation for the registration fee; if the previous education was obtained abroad, the certificate issued by the Academic Information Center; 1 photo.
8.	The required prior education for admission to the study programme	Secondary or secondary vocational education
9.	Additional Admission Requirements	 Entrance examination in English language* (only for those who applied to study in English); RISEBA Admissions Test **.
10.	Competition evaluation criteria	 The average mark of each study programme-defined profiling study subject (ref. to point 11); CE results in Latvian language, English language and mathematics; Competition results are calculated using the formula: Evaluation = (50% CE Latvian language + 40% CE English language + 10% CE mathematics); RISEBA Admissions Test Rating**.
11.	Profiling study subjects	English, Latvian language and literature (with the exception of those who have been educated abroad), informatics, history.

^{*} Entrance examination must be passed, if the CE result in English language is lower than level B2. Entrance examination in English language does not need to be passed for applicants who in the CE in English language have acquired B2 or higher evaluation, have mastered their previous education in English language, or present a positive IELTS certificate (evaluation at least 6) or TOEFL (with evaluation of at least 500); or an equivalent international certificate.

^{**} The entrance examination must be taken if applicants have received their previous education abroad, then CE evaluations are not required, but they must take the RISEBA Admission Test.

1.	Study programme	Business Management
2.	Study programme level	First cycle professional bachelor's study programme
3.	Degree/qualification obtained	Professional Bachelor's degree in Business Management / Qualification: Business Manager for specialization Business Management; or qualification E-Business Manager for specialisation Business Management in Digital Environment
4.	Scope of the study programme	240 KP/ECTS
5.	Study programme implementation mode and duration	Full time / 4 years Part time or Distance learning / 4 years and 6 months
6.	Implementation language	Latvian or English (on distance learning only)
7.	Documents to be submitted	 electronic application (https://my.riseba.lv); passport or identification document (eID) copy (presenting the original); copies of documents confirming previous education (by presenting originals or submitting notarised copies); CE Certificate in English, Latvian and Mathematics; payment confirmation for the registration fee; if the previous education was obtained abroad, the certificate issued by the Academic Information Center; 1 photo.
8.	Admission requirements	Secondary or secondary vocational education; When registering for studies in English, applicants from abroad, in addition to the aforementioned requirements, must participate in an interview in English prepared by RISEBA.
9.	Competition evaluation criteria	 The average mark of each study programme-defined profiling study subject (ref. to point 10); CE results in Latvian language, English language and mathematics; Competition results are calculated using the formula: Evaluation = (50% CE Latvian language + 40% CE English language + 10% CE mathematics)
10.	Profiling study subjects	English, Latvian language and literature (with the exception of those who have been educated abroad), informatics, mathematics (or average grade of algebra + geometry), economics.

^{*} English language proficiency at level B2 can be confirmed with:

⁻ The English language centralized exam (CE) may be replaced by a certificate from an international institution – IELTS, TOEFL, PTE General, Cambridge English or ECL English or other test results in accordance with December 20, 2022 Cabinet of Ministers Regulations No. 795 Regulation on Replacement of the Foreign Language Examination in the General Secondary Education Programme with an International Testing Institution Foreign Language Test (ref. to Appendices 21 and 22).

⁻ The CE requirements are replaced by the corresponding subject grades from the certificate for individuals who obtained secondary education before 2004; for individuals who obtained education abroad; and for individuals with special needs, by submitting a supporting document for exemption from taking the CE, based on the Cabinet of Ministers Regulation No. 31 of 24.01.2023, "Procedure for Exempting Students from the Established State Examinations."

⁻ have mastered their previous education in English language;

⁻ if the CE result in English is below the B2 level (including cases where the grades obtained are lower than the B2 level according to the "Equated grades of RISEBA University" stated in the general section of the Admission Regulations), the entrant must take RISEBA entrance examination in English.

1	C. 1	Appendix 7
1.	Study programme	New Media and Audiovisual Art
2.	Study programme level	Second cycle academic master's study programme (Jointly with RTU)
3.	Degree/qualification obtained	Master's degree of Humanitarian science in Audiovisual Arts and Media Arts / - / Audiovisual Media, Multimedia Performing Arts, Digital Art, Sound Art and Electronic Music
4.	Scope of the study programme	120 CP/ECTS
5.	Study programme implementation mode and duration	Full time / 2 years
6.	Implementation language	English
7.	Documents to be submitted	 electronic application (https://my.riseba.lv); passport or identification document (eID) copy (presenting the original); copies of documents confirming previous education (by presenting originals or submitting notarized copies); payment confirmation for the registration fee; if the previous education was obtained abroad, the certificate issued by the Academic Information Center; CV; creative portfolio; Research proposal of Master thesis (free form); 1 photo.
8.	Admission requirements	 1.First cycle higher education in humanities and arts sciences (bachelor's degree / second level professional higher education) in music, visual arts and architecture, as well as other humanities and arts, including creative industry sciences). 2. English language proficiency at least on B2 level; or 1. First cycle higher education (bachelor's degree/ second level professional higher education) in other humanities and arts sciences (History and Archaeology, Linguistics and Literary Science, Philosophy, Ethics and Religion), social sciences, educational sciences, engineering, computer science or other field, etc.; 2. work experience in professional artistic creation as an author or self-employed person/work experience in the creative industries, culture, art or music (at least 12 months) or study courses in the humanities and arts of at least 12 ECTS CP): Art History or Art Theory of at least 6 ECTS CP, Philosophy, Cultural History or Cultural theory of at least 6 ECTS CP); 3. English language proficiency at least on B2 level; 1. Entrance examination - master's thesis application and portfolio of creative work (to be attached at the time of application): 1.1. Master thesis application: creative research project in one of the specialisations offered by the programme: audiovisual media, multimedia performances, digital art, sound art/electronic music. The project must be developed in the context of the Master's thesis. Entrants are required to develop their application in one of the chosen fields of specialisation*. 1.2. Creative portfolio: it is required to demonstrate 3 to 5 of the previously completed works, projects, prototypes, commissioned

		works, or research in the fields of new media art, audiovisual art, or sound art.
9.	Competition evaluation criteria	 Assessment of Creative portfolio; Assessment of Master's thesis proposal; Assessment of the English language entrance examination**; In the case of a tie in the admission requirements evaluation score, the average grade in all subjects from the higher education diploma appendix (transcript of records) will be taken into account.

^{*} The specialisation fields Audiovisual Media and Multimedia Performing Arts are held in Riga and administered by RISEBA, while the specialisation fields – Digital Art and Sound Art and Electronic Music are held in Liepaja and administered by RTU.

- ** English language proficiency at level B2 can be confirmed with:
- The English language centralized exam (CE) may be replaced by a certificate from an international institution IELTS, TOEFL, PTE General, Cambridge English or ECL English or other test results in accordance with December 20, 2022 Cabinet of Ministers Regulations No. 795 Regulation on Replacement of the Foreign Language Examination in the General Secondary Education Programme with an International Testing Institution Foreign Language Test (ref. to Appendices 21 and 22).
- The CE requirements are replaced by the corresponding subject grades from the certificate for individuals who obtained secondary education before 2004; for individuals who obtained education abroad; and for individuals with special needs, by submitting a supporting document for exemption from taking the CE, based on the Cabinet of Ministers Regulation No. 31 of 24.01.2023, "Procedure for Exempting Students from the Established State Examinations."
- have mastered their previous education in English language;
- if the CE result in English is below the B2 level (including cases where the grades obtained are lower than the B2 level according to the "Equated grades of RISEBA University" stated in the general section of the Admission Regulations), the entrant must take RISEBA entrance examination in English.

RISEBA University of Applied Sciences

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		Appendix 8
1.	Study programme	Big Data Analytics
2.	Study programme level	Second cycle academic master's study programme
3.	Degree / qualification obtained	Master's degree in Social Sciences in Economics / -
4.	Scope of the study programme	90 or 120 CP/ECTS
5.	Study programme implementation mode and duration	Full time / 2 years
6.	Implementation language	Latvian or English
7.	Documents to be submitted	 electronic application (https://my.riseba.lv); passport or identification document (eID) copy (presenting the original); copies of documents confirming previous education (by presenting originals or submitting notarized copies); payment confirmation for the registration fee; if the previous education was obtained abroad, the certificate issued by the Academic Information Center; CV; 1 photo;
8.	Admission Requirements	In the 90 CP programme – first cycle professional higher education (4 year bachelor's studies) in Information Technologies, economics, entrepreneurship, engineering, finance and other exact sciences involving higher mathematics studies in the amount of at least 3 ECTS CP; In the 120 ECTS CP programme — first cycle higher education (3 year academic bachelor's studies) in economics, entrepreneurship, engineering, finance and other exact sciences involving higher mathematics studies in the amount of at least 3 ECTS CP.

^{**} The entrance examination must be taken if applicants have received their previous education abroad, then CE evaluations are not required, but they must take the RISEBA Admission Test.

1.	Study programme	Architecture
2.	Study programme level	Second cycle professional master's study programme
3.	Degree/qualification obtained	Professional Master's degree in Architecture / Architect professional qualification
4.	Scope and duration of the study programme	120 CP/ECTS, 2 years
5.	Study programme implementation mode	Full time
6.	Implementation language	English
7.	Documents to be submitted	 electronic application (https://my.riseba.lv); passport or identification document (eID) copy (presenting the original); copies of documents confirming previous education (by presenting originals or submitting notarized copies); payment confirmation for the registration fee; if the previous education was obtained abroad, the certificate issued by the Academic Information Center; CV; 1 photo;
8.	Admission Requirements	Bachelor's degree in Engineering in Architecture or an equivalent education, English language proficiency at least at the B2 level*.
9.	Competition evaluation criteria	Assessment of the English language entrance examination*;

- * English language proficiency at level B2 can be confirmed with:
- The English language centralized exam (CE) may be replaced by a certificate from an international institution IELTS, TOEFL, PTE General, Cambridge English or ECL English or other test results in accordance with December 20, 2022 Cabinet of Ministers Regulations No. 795 Regulation on Replacement of the Foreign Language Examination in the General Secondary Education Programme with an International Testing Institution Foreign Language Test (ref. to Appendices 21 and 22).
- The CE requirements are replaced by the corresponding subject grades from the certificate for individuals who obtained secondary education before 2004; for individuals who obtained education abroad; and for individuals with special needs, by submitting a supporting document for exemption from taking the CE, based on the Cabinet of Ministers Regulation No. 31 of 24.01.2023, "Procedure for Exempting Students from the Established State Examinations."
- have mastered their previous education in English language;
- if the CE result in English is below the B2 level (including cases where the grades obtained are lower than the B2 level according to the "Equated grades of RISEBA University" stated in the general section of the Admission Regulations), the entrant must take RISEBA entrance examination in English.

1.	Study programme	Business Management
2.	Study programme level	Second cycle professional master's study programme
3.	Degree/qualification obtained	Professional Master's degree in Business Management / Organisation Manager
4.	Scope of the study programme	60 CP or 80 CP
5.	Study programme implementation mode and duration	Part-time studies (distance learning) / 2 years and 6 months
6.	Implementation language	Latvian
7.	Documents to be submitted	 electronic application (https://my.riseba.lv); passport or identification document (eID) copy (presenting the original); copies of documents confirming previous education (by presenting originals or submitting notarized copies); payment confirmation for the registration fee; if the previous education was obtained abroad, the certificate issued by the Academic Information Center; CV; 1 photo.
8.	Admission requirements	An academic specialized or professional bachelor's degree in a non-related field, which is not associated with the study programme's sector/subject group, i.e., any education other than management, business, economics, finance, or related fields (120 CP/ECTS studies).

1.	Study programme	International Business		
2.	Study programme level	Second cycle professional master's study programme		
3.	Degree/qualification obtained	Professional Master's degree in International Business/ Organisation Manager		
4.	Scope of the study programme	90 CP/ECTS or 120 CP/ECTS		
5.	Study programme implementation mode and duration	Full time 1 year and 6 months or 2 years		
6.	Implementation language	English		
7.	Documents to be submitted	 electronic application (https://my.riseba.lv); passport or identification document (eID) copy (presenting the original); copies of documents confirming previous education (by presenting originals or submitting notarized copies); payment confirmation for the registration fee; if the previous education was obtained abroad, the certificate issued by the Academic Information Center; CV; 1 photo. 		
8.	Admission Requirements	Professional or academic bachelor's degree or a second-cycle professional higher education in social sciences with the right to study at the master's level. For studies in English, additional requirements: IELTS or TOEFL; or an English entrance examination*. RISEBA Admissions Test**. Interview with the programme director to assess compliance of previously acquired knowledge.		
9.	Competition evaluation criteria	1. Interview assessment by the Programme Director; 2. Assessment of the English language entrance examination*; 3. RISEBA Admissions Test Rating **.		

^{*} English language proficiency at level B2 can be confirmed with:

- The English language centralized exam (CE) may be replaced by a certificate from an international institution IELTS, TOEFL, PTE General, Cambridge English or ECL English or other test results in accordance with December 20, 2022 Cabinet of Ministers Regulations No. 795 Regulation on Replacement of the Foreign Language Examination in the General Secondary Education Programme with an International Testing Institution Foreign Language Test (ref. to Appendices 21 and 22).
- The CE requirements are replaced by the corresponding subject grades from the certificate for individuals who obtained secondary education before 2004; for individuals who obtained education abroad; and for individuals with special needs, by submitting a supporting document for exemption from taking the CE, based on the Cabinet of Ministers Regulation No. 31 of 24.01.2023, "Procedure for Exempting Students from the Established State Examinations."
- have mastered their previous education in English language;
- if the CE result in English is below the B2 level (including cases where the grades obtained are lower than the B2 level according to the "Equated grades of RISEBA University" stated in the general section of the Admission Regulations), the entrant must take RISEBA entrance examination in English.
- ** The entrance examination must be taken if applicants have received their previous education abroad, then CE evaluations are not required, but they must take the RISEBA Admission Test.

1.	Study programme	Project Management	
2.	Study programme level	Second cycle professional master's study programme	
3.	Degree/qualification obtained	Professional Master's degree in Project Management / Project Manager	
4.	Scope of the study programme	90 CP/ECTS or 120 CP/ECTS	
5.	Study programme implementation mode and duration	Full time / 1 year and 6 months Part-time / 2 years	
6.	Implementation language	Latvian	
7.	Documents to be submitted	 electronic application (https://my.riseba.lv); passport or identification document (eID) copy (presenting the original); copies of documents confirming previous education (by presenting originals or submitting notarized copies); payment confirmation for the registration fee; if the previous education was obtained abroad, the certificate issued by the Academic Information Center; CV; 1 photo. 	
8.	The required prior education for admission to the study programme	In the 90 CP/ects programme – professional higher education or an equivalent professional higher education in management, business, economics, finance, or a related field, along with the relevant previously obtained 5th-level professional qualification. In the 120 CP/ECTS programme – an academic bachelor's degree in management, business, economics, finance, or a related field, or an academic or professional degree in other scientific areas (excluding social sciences or other related fields).	

		Appendix 13	
1.	Study programme	Human Resource Management	
2.	Study programme level	Second cycle professional master's study programme	
3.	Degree/qualification obtained	Professional Master's degree in Human Resource Management/ Organisation Manager	
4.	Scope of the study programme	90 CP/ECTS or 120 CP/ECTS	
5.	Study programme implementation mode and duration	Full time / 1 year and 6 months Full time / 2 years	
6.	Implementation language	Latvian	
7.	Documents to be submitted	 electronic application (https://my.riseba.lv); passport or identification document (eID) copy (presenting the original); copies of documents confirming previous education (by presenting originals or submitting notarized copies); payment confirmation for the registration fee; if the previous education was obtained abroad, the certificate issued by the Academic Information Center; CV; 1 photo. 	
8.	Admission requirements	Professional specialized higher education (in finance, economics, or management); for applicants with non-specialized professional prior education, at least 2 years of work experience in personnel management (90 CP studies). Academic specialized (in finance, economics, or management) or non-specialized higher education; professional non-specialized higher education, without work experience in personnel management (120 CP studies).	

1.	. Study programme Health Management		
2.	Study programme level	Second cycle joint academic master's study programme (study programme jointly with Riga Stradiņš University)	
3.	Degree/qualification obtained	Master's Degree of Social Sciences in Management and Administration	
4.	Scope of the study programme	120 KP/ECTS	
5.	Study programme implementation mode and duration	Full time / 2 years	
6.	Implementation language	Latvian or English	
7.	Documents to be submitted	 - electronic application (https://my.riseba.lv); - passport or identification document (eID) copy (presenting the original); - copies of documents confirming previous education (by presenting originals or submitting notarized copies); - payment confirmation for the registration fee; - if the previous education was obtained abroad, the certificate issued by the Academic Information Center; - CV; - 1 photo; - the confirmation of research experience (copies of conference theses or publications) - a document certifying English language proficiency and its level (in the English programme) 	
8.	Admission requirements	Bachelor's degree or second-cycle professional higher education in social sciences, medical engineering, or healthcare with the right to study at the master's level; Letter of motivation; For studies in English: IELTS or TOEFL, or English entrance examination*; RISEBA Admissions Test***.	
9.	Competition evaluation criteria	 Evaluation of the letter of motivation; RISEBA Admissions Test Rating ***. Entrants for the study programme "Health Management" are matriculated according to the results of the competition (total number of points), which are formed by the following: the average grade of study courses (in points) obtained in the previous education programme; the candidate's motivation letter and its content (0-2 points: 0 — the motivation letter has not been submitted; 1 — the motivation letter has been drawn up contrary to the document preparation requirements, and does not clearly reflect the choice of a study programme, and contains significant spelling mistakes; 2 — the motivation letter has been drawn up in accordance with the document preparation requirements, clearly reflects the choice of the study programme, and does not contain any spelling mistakes) the candidate's professional work experience at healthcare institutions (0-2 points: 0 — no experience; 1 — medium-level (head of the unit or project manager) professional work experience at least 2 years; 2 — higher-level (institution management) professional work experience at least 3 years) the confirmation of the candidate's research experience (0-2 points: 0 — no experience; 1 — the confirmation of participation in a scientific conference with theses / an article in 	

RISEBA	Admission Regulations 2025/2026	NT 0002-40
	a professional journal of the industry/participa	ation in scientific
	research; 2 — a scientific publication in a quot	ed journal).
	In the event of the sum of equal scores, the results	of the
	competition are ranged according to the average w	eighted score of

- * English language proficiency can be confirmed with:
- The English language centralized exam (CE) may be replaced by a certificate from an international institution IELTS, TOEFL, PTE General, Cambridge English or ECL English or other test results in accordance with December 20, 2022 Cabinet of Ministers Regulations No. 795 Regulation on Replacement of the Foreign Language Examination in the General Secondary Education Programme with an International Testing Institution Foreign Language Test (ref. to Appendices 21 and 22).

the diploma.

- The CE requirements are replaced by the corresponding subject grades from the certificate for individuals who obtained secondary education before 2004; for individuals who obtained education abroad; and for individuals with special needs, by submitting a supporting document for exemption from taking the CE, based on the Cabinet of Ministers Regulation No. 31 of 24.01.2023, "Procedure for Exempting Students from the Established State Examinations."
- have mastered their previous education in English language;
- if the CE result in English is below the B2 level (including cases where the grades obtained are lower than the B2 level according to the "Equated grades of RISEBA University" stated in the general section of the Admission Regulations), the entrant must take RISEBA entrance examination in English.
- ** The entrance examination must be taken if applicants have received their previous education abroad, then CE evaluations are not required, but they must take the RISEBA Admission Test.

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1.	Study programme	Management Psychology and Supervision	
2.	Study programme level	Second cycle professional master's study programme	
3.	Degree/qualification obtained	Professional Master's degree in Management / Supervisor	
4.	Scope of the study programme	120 CP/ECTS	
5.	Study programme implementation mode and duration	Full-time / 2 years Part-time studies / 2 years and 6 months	
6.	Implementation language	Latvian	
7.	Documents to be submitted	 electronic application (https://my.riseba.lv); passport or identification document (eID) copy (presenting the original); copies of documents confirming previous education (by presenting originals or submitting notarized copies); payment confirmation for the registration fee; if the previous education was obtained abroad, the certificate issued by the Academic Information Center; CV; 1 photo; 	
8.	Admission requirements	A professional bachelor's degree or second-cycle professional education in management, economics, social and human sciences bachelor's or an equivalent academic bachelor's degree in management, economics, social and human sciences, completing a study programme of at least 3 years' duration, and at least four years of work experience. A bachelor's or master's degree in other social sciences or related fields: healthcare, social welfare, humanitarian sciences, pedagogy and educational sciences, or engineering sciences, with at least four years of work experience.	

		Appendix 16		
1.	Study programme	Strategic Business Management		
2.	Study programme level	Second cycle professional master's study programme		
3.	Degree/qualification obtained	Professional Master's degree in Management / -		
4.	Scope of the study programme	63 CP/ ECTS		
5.	Study programme implementation mode and duration	Full time / 1 year and 1 month Part time (distance learning) / 1 year and 6 months		
6.	Implementation language	Latvian (only full time) or English (only distance learning)		
7.	Documents to be submitted	 electronic application (http://app.riseba.lv/lv.html) passport or identification document (eID) copy (presenting the original); copies of documents confirming previous education (by presenting originals or submitting notarized copies); payment confirmation for the registration fee; if the previous education was obtained abroad, the certificate issued by the Academic Information Center; CV; 1 photo. 		
8.	Admission requirements	 Professional bachelor's degree in management, economics, or finance, or a second-cycle higher professional qualification in management, economics, or finance; Academic bachelor's degree in management, economics, or finance, completing a programme with a duration of at least 4 years; Bachelor's or master's degree in other social sciences or related science fields: mathematics, computer science, information technology, or engineering sciences, with at least 2 years of practical work experience in business or economics. For distance learning: Entrance examination in English*. 		

- * The entrance examination in English is waived for applicants, who have previously acquired education in English or can present a valid IELTS (with a score of at least 6) or TOEFL (with a score of at least 500) certificate or an equivalent international certificate.
- ** The entrance examination must be taken if applicants have received their previous education abroad, then CE evaluations are not required, but they must take the RISEBA Admission Test.

 English language proficiency can be confirmed with:
- The English language centralized exam (CE) may be replaced by a certificate from an international institution IELTS, TOEFL, PTE General, Cambridge English or ECL English or other test results in accordance with December 20, 2022 Cabinet of Ministers Regulations No. 795 Regulation on Replacement of the Foreign Language Examination in the General Secondary Education Programme with an International Testing Institution Foreign Language Test (ref. to Appendices 21 and 22).
- The CE requirements are replaced by the corresponding subject grades from the certificate for individuals who obtained secondary education before 2004; for individuals who obtained education abroad; and for individuals with special needs, by submitting a supporting document for exemption from taking the CE, based on the Cabinet of Ministers Regulation No. 31 of 24.01.2023, "Procedure for Exempting Students from the Established State Examinations."
- have mastered their previous education in English language;
- if the CE result in English is below the B2 level (including cases where the grades obtained are lower than the B2 level according to the "Equated grades of RISEBA University" stated in the general section of the Admission Regulations), the entrant must take RISEBA entrance examination in English.

1.	Study programme	Sports Management	
2.	Study programme level	Second cycle professional master's study programme	
3.	Degree/qualification to be awarded	Professional Master's degree in Sports Management / Organisation Manager	
4.	Scope of the study programme	90 CP/ECTS or 120 CP/ECTS	
5.	Study programme implementation mode and duration	Full-time studies / 1 year and 6 months Full-time studies / 2 years	
6.	Implementation language	English	
7.	Documents to be submitted	 electronic application (https://my.riseba.lv); a copy of the passport or identity card (eID) (by presenting the original); copies of documents confirming previous education (by presenting originals or submitting notarised copies); payment if the previous education was completed abroad, a statement issued by the Academic Information Centre; CV; 1 photo; 	
8.	Admission requirements	For the 90 CP/ECTS study option: - First-cycle professional higher education in sports management, entrepreneurship, finance, economics, management, or a related field; - Motivation letter; - Entrance examination in English*. For the 120 CP/ECTS study option: - First-cycle higher education in sports management, entrepreneurship, finance, economics, management, or a related field; - Motivation letter; - Entrance examination in English*.	
9.	Competition evaluation criteria	Assessment of the motivation letter; Assessment of the entrance examination in English language	

^{*} English language proficiency can be confirmed with:

⁻ The English language centralized exam (CE) may be replaced by a certificate from an international institution – IELTS, TOEFL, PTE General, Cambridge English or ECL English or other test results in accordance with December 20, 2022 Cabinet of Ministers Regulations No. 795 Regulation on Replacement of the Foreign Language Examination in the General Secondary Education Programme with an International Testing Institution Foreign Language Test (ref. to Appendices 21 and 22).

⁻ The CE requirements are replaced by the corresponding subject grades from the certificate for individuals who obtained secondary education before 2004; for individuals who obtained education abroad; and for individuals with special needs, by submitting a supporting document for exemption from taking the CE, based on the Cabinet of Ministers Regulation No. 31 of 24.01.2023, "Procedure for Exempting Students from the Established State Examinations."

⁻ have mastered their previous education in English language;

⁻ if the CE result in English is below the B2 level (including cases where the grades obtained are lower than the B2 level according to the "Equated grades of RISEBA University" stated in the general section of the Admission Regulations), the entrant must take RISEBA entrance examination in English.

1.	Study programme	Business Management	
2.	Study programme level	Third cycle joint academic doctoral study programme	
3.	Degree/qualification to be obtained	Doctor of Science (Ph.D.) in Economics and Business / –	
4.	Scope of the study programme	180 KP/ECTS	
5.	Study programme implementation mode and duration	Full-time studies / 3 years Part-time studies / 4 years	
6.	Implementation language	Latvian or English	
7.	Documents to be submitted	 electronic application (https://my.riseba.lv); a copy of the passport or identity card (eID) (presenting the original); copies of documents certifying previous education (presenting originals or submitting notarised copies); payment confirmation for the registration fee; if the previous education was obtained abroad, a certificate issued by the Academic Information Centre; CV; 1 photo; essay in free form on the potential topic of the dissertation (up to 12 pages); essay summary in English (up to 2 pages). If the essay is submitted in English, then a summary is not required; for studies in English – a document certifying knowledge of 	
8.	Admission requirements	English*. A person is eligible to apply for admission to the joint doctoral study programme Business Management if they meet one of the following conditions: - A master's degree in social sciences – economics or business management; - Or a master's degree in humanitarian or technical sciences, provided the entrant has at least two years of work experience in business management, public administration, or education management, and sufficient knowledge in business management. - For studies in English: a certificate of English language proficiency*.	
9.	Competition assessment criteria	In the third joint cycle doctoral study programme Business Management the result of the competition is determined taking into account the following: 1. Evaluation of the free-form essay; 2. Evaluation of the programme director for the interview to evaluate the adequacy of the previously acquired knowledge (previous education, management work experience and scientific work experience).	

^{*} English language proficiency can be confirmed with:

⁻ The English language centralized exam (CE) may be replaced by a certificate from an international institution – IELTS, TOEFL, PTE General, Cambridge English or ECL English or other test results in accordance with December 20, 2022 Cabinet of Ministers Regulations No. 795 Regulation on Replacement of the Foreign

Language Examination in the General Secondary Education Programme with an International Testing Institution Foreign Language Test (ref. to Appendices 21 and 22).

- The CE requirements are replaced by the corresponding subject grades from the certificate for individuals who obtained secondary education before 2004; for individuals who obtained education abroad; and for individuals with special needs, by submitting a supporting document for exemption from taking the CE, based on the Cabinet of Ministers Regulation No. 31 of 24.01.2023, "Procedure for Exempting Students from the Established State Examinations."
- have mastered their previous education in English language;
- if the CE result in English is below the B2 level (including cases where the grades obtained are lower than the B2 level according to the "Equated grades of RISEBA University" stated in the general section of the Admission Regulations), the entrant must take RISEBA entrance examination in English.

,	C4 J	Modic Arts and Creative Technologies	
1.	Study programme	Media Arts and Creative Technologies	
2.	Study programme level	Third cycle joint doctoral study programme	
3.	Degree/qualification to be awarded	Doctor of Science (Ph.D.) in Humanities and Arts Sciences / -	
4.	Scope of the study programme	198 CP/ECTS	
5.	Study programme implementation mode and duration	Full-time studies / 3 years	
6.	Implementation language	English	
7.	Documents to be submitted	 electronic application (https://my.riseba.lv); a copy of the passport or identity card (eID) (by presenting the original); copies of documents certifying previous education (presenting originals or submitting notarized copies); payment confirmation for the registration fee; if the previous education was obtained abroad, a certificate issued by the Academic Information Centre; CV; 1 photo; doctoral thesis research application; document certifying English language proficiency*. 	
8.	Previous education is required for admission to the study programme	1.The second cycle higher education: academic or professional Master's Degree in Humanitarian and Arts sciences, Music, Visual Arts and Architecture, as well as other humanities and arts, including creative industry sciences; 2. English language proficiency at least on B2 level; or 1.The second cycle higher education: academic or professional master's degree in other humanities and arts (History and Archaeology, Linguistics and Literature, Philosophy, Ethics and Religion), social sciences, educational sciences, engineering, computer science or other field, etc.; 2. Work experience in professional artistic creation as an author or self-employed person/work in the creative industries, culture, art or music (at least 24 months) or study courses in the humanities and arts of at least 18 ECTS/CP volume: • Art History or Art Theory of at least 6 ECTS/CP; • Philosophy, Cultural History or Cultural Theory of at least 6 ECTS/CP; • New Media Art, Audiovisual Art or Design at least 6 ECTS/CP; 3. English language proficiency at least on B2 level. Entrance examination: - Doctoral research proposal (2500-5000 words), including the topic of the planned doctoral research, its relevance and importance; - Introduction interview: 5-10 minutes report on the planned topic of the PhD research. Previous education and research experience are taken into account.	
9.	Competition assessment criteria	Evaluation of the research application; Evaluation of the admission expert commission of the results of the interview.	

^{**} Certification that previous education was acquired in English or a positive IELTS, TOEFL, PTE General, Cambridge English, ECL English, or other test results in accordance with Cabinet of

Ministers Regulation No. 795 of 20.12.2022 "Regulations on Replacing the Foreign Language Centralized Exam in the General Secondary Education Program with an International Testing Institution's Foreign Language Exam" (see Annexes 21 and 22).

Specification of RISEBA University Admissions Test

1. Objective of the test

To assess the potential student's ability to integrate within the multicultural study environment at RISEBA University, their intellectual potential and competencies to successfully and creatively perform the study process.

2. Test takers

A potential student who has applied for enrollment to an undergraduate or postgraduate programme at RISEBA University and has obtained previous education outside of the European Union or European Economic Area.

3. Topics covered in test

General topics with an emphasis on information technologies, economics and business, mathematics, communication and ethics.

4. Number of questions on the test

60.

5. Duration of test

1.5h

6. Skills to be tested

General knowledge about the aforementioned topics, as well as language skills (English, Russian), computer skills, communication skills in a multicultural environment (including social skills, intercultural tolerance, ethics, sustainability), and logical reasoning (critical thinking skills).

7. Testing method

Multiple choice questions.

8. Weighted score of test questions

All questions are weighted the same.

9. Assessment procedure, minimum passing score.

Test answers are evaluated by computer, using the MOODLE platform. Minimum passing score – to be determined after the pilot test.

10. Accessibility of the test

The test may be taken once. Questions may be answered in random order.

11. Announcing of results

The results are available within minutes of completing the test.

Cabinet of Ministers 20.12.2022. Regulations Nr. 795

International testing institutions whose examinations in foreign languages replace foreign language exams

			Minimum mark requirements obtained in the tests			
Nr. p. k.	Starptautiskā testēšanas institūcija	International Testing institution	the optimal learning level of the curriculum /optimālais mācību satura apguves līmenis	the highest level of obtaining the learning content		
1.	British Council, IDP: IELTS Australia and Cambridge English Language Assessment	International English Language Testing System (IELTS)	5,5 in overall ranking	7 in overall ranking		
			Level 3 (B2)	Level 4 (C1)		
		Pearson English International Certificate	Level 4 (C1)	Level 5 (C2)		
2.	Pearson PLC	Certificate	Level 5 (C2)	Level 3 (C2)		
		PTE Academic	59 points in overall ranking	76 points in overall ranking		
3.	Educational Testing Service (ETS)	Test of English as a Foreign Language (TOEFL) iBT	72 points in overall ranking	95 points in overall ranking		
	Cambridge English Language Assessment	B2 First	160 points in overall ranking (Pass at Grade C)	Cannot be replaced		
4.		C1 Advanced	160 points in overall ranking (Level B2)	180 points in overall ranking (<i>Pass at Grade</i> C)		
					C2 Proficiency	180 points in overall ranking (Level C1)
		Goethe-Zertifikat B2 (all modules need to be passed)	Level B2	Cannot be replaced		
5.	Goethe Institut	Goethe-Zertifikat C1	Level C1	Level C1		
<i>J</i> .	Goethe Institut	Goethe-Zertifikat C2: Großes Deutsches Sprachdiplom (GDS) (all modules need to be passed)	Level C2	Level C2		
6.	TestDaF-Institut	Der Test Deutsch als Fremdsprache (TestDaF)	TDN 3 in every part	TDN 4 in every part		
7.	Ständige Konferenz der Kultusminister der Länder in der Bundesrepublik Deutschland	Das Deutsche Sprachdiplom (DSD) der Kultusministerkonferenz II	Level B2	Level C1 in at least 3 parts		
	Centre international d'études pédagogiques	Diplôme d'études en langue française (DELF) B2	Level B2	Cannot be replaced		
8.		Diplôme approfondi de langue française (DALF) C1	Level C1	Level C1		
		Diplôme approfondi de langue française (DALF) C2	Level C2	Level C2		
		Test de connaissance du	Level B2	Level C1		

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		français (TCF) (written and oral parts must be passed)		
	European	ECL English Level B2 (written and oral parts must be passed)	Level B2	Cannot be replaced
		ECL English Level C1 (written and oral parts must be passed)	Level C1	Level C1
9.	Consortium for the Certificate of Attainment in Modern	ECL German Level B2 (written and oral parts must be passed)	Level B2	Cannot be replaced
	Languages (ECL)	ECL German Level C1 (written and oral parts must be passed)	Level C1	Level C1
		ECL Russian Level C1 (written and oral parts must be passed)	Cannot be replaced	Level C1
	PeopleCert Qualifications	LanguageCert Level 1 Certificate in ESOL International (Listening, Reading, Writing) (Communicator B2) LanguageCert Level 1 Certificate in ESOL International (Speaking) (Communicator B2) (written and oral parts must be passed)	Level B2 (Pass)	Cannot be replaced
10.		LanguageCert Level 2 Certificate in ESOL International (Listening, Reading, Writing) (Expert C1) LanguageCert Level 2 Certificate in ESOL International (Speaking) (Expert C1) (written and oral parts must be passed)	Level C1 (Pass)	Level C1 (Pass)
		LanguageCert Level 3 Certificate in ESOL International (Listening, Reading, Writing) (Mastery C2) LanguageCert Level 3 Certificate in ESOL International (Speaking) (Mastery C2) (written and oral parts must be passed)	Level C2 (Pass)	Level C2 (Pass)

COMPLIANCE OF RISEBA EVALUATION IN FOREIGN LANGUAGE EXAM TO THE EKP LEVELS ENGLISH LANGUAGE

EKP levels	VISC CE in foreign languages	IELTS	TOEFL iBT	Cambridge English: Preliminary	Cambridge English: First		Cambridge English: Advanced		Cambridge English: Proficiency from 01.01.2015		Pearson Test of	The ECL Language
					Taken prior to 01.01.2015	Taken post 01.01.2015	Taken prior to 01.01.2015	Taken post 01.01.2015	Taken Prior 01.01.2015	Taken post 01.01.2015	English (General)	Exam
C2		8.5-9	118 - 120				Pass at Grade A (80-100)	Grade A (200-210)	Pass at Grade A (80-100) Pass at Grade B (75-79) Pass at Grade C (60-74)	Grade A (220-230) Grade B (213-219) Grade C (200-212)	Level 5	
C1	95% - 100%	7-8	95 – 117		Pass at Grade A (80-100)	Grade A (180-190)	Pass at Grade B (75-79) Pass at Grade C (60-74)	Grade B (193-199) Grade C (180-192)	Level C1 (45-59)	Level C1 (180-200)	Level 4	Level C1
B2	70% - 94%	5.5-6.5	72 – 94	PET (Pass with Distinction)	Pass at Grade B (75-79) Pass at Grade C (60-74)	Grade B (173-179) Grade C (160-172)	Level B2 (45-59)	Level B2 (160-179)			Level 3	Level B2
B1	40% - 69%	4-5	42 - 71	PET (Pass, Pass with Merit)	Level B1 (45-59)	Level B1 (140-159)					Level 2	Level B1