



APPROVED
at a meeting of the RISEBA, BA and VU
Joint Council of Professors in Economics and
Business, including Management
on 06.03.2020,
Minutes No. 2020/1

**RISEBA University of Applied Sciences, BA School of Business and Finance and Ventspils University of Applied Sciences
Joint Council of Professors in Economics and Business, including Management
By-law**

I. General Provisions

1. The RISEBA University of Applied Sciences, BA School of Business and Finance and Ventspils University of Applied Sciences' Joint Council of Economics and Business Professors (hereinafter – the Professor's Council) is responsible for electing professors and associate professors at RISEBA University of Applied Sciences (hereinafter – RISEBA), BA School of Business and Finance (hereinafter – BA) and Ventspils University of Applied Sciences (hereinafter – VU) and other Latvian universities in the disciplines of economics and business, including management.

2. The Professors' Council performs the following functions:

2.1. Evaluating the academic and teaching qualifications and organisational competence of candidates for the positions of professor or associate professor in the disciplines of economics or business, including management, in accordance with the laws and regulations of the Republic of Latvia, which stipulate the procedures for evaluating the academic and teaching qualifications and organisational competence of a candidate for the position of professor or associate professor;

2.2. Electing persons to the positions of university professors and associate professors in the disciplines of economics and business, including management.

II. Composition and formation of the Professors' Council

3. The Professors' Council is composed of at least five economics and not less than five business sector professors.

4. The Professors' Council may include professors, who have been elected in the disciplines of economics and business, including management science:

4.1. RISEBA;

4.2. BA;

4.3. VU;

4.4. At another university.

5. The professors referred to in Clauses 4.1, 4.2 and 4.3 of the By-law are nominated to participate in the Professors' Council by the relevant university.

6. The professors referred to in Clause 4 of the By-law may be nominated to participate in the Professors' Council by:

6.1. RISEBA;

6.2. BA;

6.3. VU;

6.4. Professors' Council.

7. The members of the Professors' Council are elected for five years by the RISEBA, BA and VU Senates and approved by the Higher Education Council.

8. The composition of the Professors' Council may be changed at the instigation of the Chair of the Professors' Council or a member of the Professors' Council. Changes in the composition of the Professors' Council take place in accordance with Clause 7 of the By-law.

III. The Professors' Council work

9. The Professors' Council is led by a Chair, who is elected by the Professors' Council from within.

10. Meetings of the Professors' Council are convened by the Chair of the Professors' Council or by at least two-thirds of the members of the Professors' Council.

11. Meetings of the Professors' Council are open.

12. The Professors' Council is entitled to make decisions if it is attended by over half of the council members who are entitled to vote.

13. Members of the Professors' Council may participate in a meeting of the Professors' Council remotely, in accordance with the following conditions:

13.1. Members of the Professors' Council have access to the meeting agenda and all the documents required for decision-making.

13.2. Members of the Professors' Council have the chance to follow the course of a meeting of the Professors' Council, to express their opinions and to participate in decision-making;

13.3. The review of a work agenda item about which it is not possible to ensure a proper discussion or regarding which objections have been received from members of the Professors' Council, as well as in the event that additional information is required for decision-making, may be postponed until the next meeting of the Professors' Council.

14. The Professor' Council makes decisions by voting openly, with a majority of the votes of the members of the Professors' Council who have participated in the meeting of the Professors' Council.

15. Decisions regarding electing persons to the vacant post of professors or associate professors on the Professors' Council shall be made in a closed vote, with a majority of the votes of the members of the Professors' Council who have participated in the meeting of the Professors' Council.

IV. Concluding matter

16. To recognise as no longer in force, the By-law of 7 November 2014 "RISEBA, BA, Ventspils University Joint Council of Professors in Management and Economics".

RISEBA, BA, VU Joint Council of Professors
in Economics and Business, including Management
Chair

T.Volkova