

MEETINGS OF THE DEPARTMENT OF BUSINESS MINUTES

8 February 2023

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Note: This internal RISEBA working document has been translated into English with AI support for EFQM assessment purposes, to provide a general overview of its content. Minor terminological inaccuracies may occur.

Meeting begins: 14.00–14.55

Chair: Mārtiņš Veide, Head of Department

Minutes taken by: Inga Jurgensone

In attendance: Igors Graurs, Valērijs Dombrovskis, Inese Kukle, Aleksandrs Skvorcovs, Inese Slūka, Oksana Ušakova, Jevgenijs Kurovs, Lūcija Rutka, Gaļina Zilgalve, Maija Zakriževska-Belogrudova, Nellija Titova, Raina Vīra, Valērija Kozlova, Anna Strazda, Solveiga Blumberga, Viktors Turlais, Guna Matule, Ilmārs Kreituss, Mikus Dubickis, Andrejs Cirjeviskis.

Invited: A. Kižlo

Agenda:

1. Approval of the self-assessment reports for the field of study 'Management, Administration and Property Management' and its programmes. Mārtiņš Veide.
2. Results of the 'Winter' intake of students. Anastasija Kižlo.
3. Report on the business trip. Nellija Titova, Valērijs Dombrovskis, Mārtiņš Veide.
4. Any other business.

Head of Department Mārtiņš Veide opens the meeting with an address and outlines the agenda

1. Approval of the self-assessment report for the study programme 'Management, Administration and Property Management' and its programmes.

Head of Department Mārtiņš Veide shares his screen and presents the self-assessment report for the field of study 'Management, Administration and Property Management' (hereinafter referred to as the SAR)

L. Rutka: Are there any other achievements that have not been mentioned?

M. Veide calls for a vote on the approval of the SAR.

Against: 0. Abstentions: 1. The SAR for the Management programme is approved by a majority vote.

2. Results of the 'Winter' student intake. Anastasija Kižlo

A. Kižlo reports on the results, which are better than last year's.

Enrolment figures: Latvian – 73 (49 enrolled), international – 47 (23 enrolled)

Highest number of BP – 34. The greatest increase was among international students (from 13 to 49) (..)

L. Rutka: Our graduate Natalja is starting work at KAC this week, and Evita Petroviča is taking on the role of admissions specialist.

3. Report on the business trip. Nellija Titova, Valērijs Dombrovskis, Mārtiņš Veide.

M. Veide reports on the business trip to Austria – the Erasmus+ project 'Educating Talents', the aim of which is to develop a methodology to help teachers work with the most talented children.

M. Veide: The Latvian team's task was to develop a website. The theoretical framework for the methodology was developed thanks to Valērijs, and thanks to Nellija's communication skills, we managed to sway the working group's position in favour of the proposals we had prepared. (..) Benefits: recognition at EU level, the creation of a cooperation network, and €400,000 in project funding.

N. Titova: I'd like to thank Valērijs (..) We were asked a lot of questions, but we came away with a victory. The first teachers will be travelling to the Netherlands in April (..)

4. Miscellaneous

R. Vīra: The 'Digital Me' project, inspired by Lūcija. Three lecturers: Valērijs, Raina and Keitija on artificial intelligence. The groups are full. The teachers were satisfied during the first sessions; we're receiving feedback – thank you, RISEBA.

L. Rutka: We love the teachers and their pupils, who later come to study with us.

I. Slūka talks about the international meeting for the "PROCESS" project held at RISEBA in January. (..) : There will also be a third round in the autumn. In the meantime, we'll be training PROCESS trainers. France is the lead country; the others are partners. 'Business meets arts' was the Google search term they used to find us.

L. Rutka: Perhaps we could have had a greater presence on social media

I. Slūka: Yes, we have to do everything ourselves. We couldn't rely on the photos and videos from our French partners – they didn't turn out well. We had very little time ourselves.

M. Dubickis: To follow on from what Lūcija said – the information about this came rather late. Unfortunately, I couldn't take part as everything was already booked up.

I. Slūka: Yes. That's our kitchen

L. Rutka: We've switched to the study format that the students enrolled in. Many students, including Victoria and others, are smoking in breach of the rules at the entrance. We'll try to improve the situation. We need to work on our image. We've set about improving distance learning, as student numbers are rising. It needs to be modern and appealing.

M. Veide: Any further comments? Referring to the earlier point that short meetings are best, we can consider this meeting closed.

It was decided at the meeting:

1. To approve the self-assessment report for the field of study 'Management, Administration and Property Management' and its programme.

The meeting ended at 14.55

Chair of the meeting:

Mārtiņš Veide

Minutes taken by:

Inga Jurgensone