

## Sample of study course website at e-riseba

According to Requirements for the study courses in the MOODLE environment (eRISEBA) for full time, part time, distance learning and remote studies at RISEBA (methodological instructions MN0009-02, 06.02.2022.)



Fakultātes nosaukums: **Biznesa un ekonomikas fakultāte**

Studiju programma: **Profesionālā bakalaura programma "Uzņēmējdarbības vadība"**

Studiju kurss: **"Studiju kurss Moodle vidē (e.riseba) paraugs"**

Kursa apjoms: **2KP**

Kursa pasniedzējs: **Ivars Javaitis Mg.phys., MBA**



3. The lecturer uploads his/her **photo**.

4. The lecturer indicates his / her **contact** details.

### Pasniedzēja kontakti:

**e-pasts:** ivars.javaitis@riseba.lv

**mob. tālr.:** +371 22109914

19. The teacher provides **consultations** outside the online classes and with him / her, it is possible to solve problem situations, as well as receive **advice** related to the learning process .

Konsultācijas: **pēc pieprasījuma, iepriekš saskaņojot e-pastā**

20. Up-to-date information about the organization of the study process is posted in the **Forum**, can be used for consultations, to answer questions of students, or to share link to zoom classes, etc.





Pasniedzēja uzruna studējušiem (video)

**2. Course introductory video** (at the Lecturer's Discretion)



Studiju kursa apraksts

**1. *Description of the study course.*** Description of the study course - form VV008-03. Agreed with the program director.

**9.** The lecturer describes the *system of assessment* of study results (distribution of- % - tests, exam and other tasks). The system of assessment of study results must coincide with the task / test, etc. submission places created in the Moodle environment .

**6.** *Description of study results* - knowledge, skills and abilities that the student will acquire.

**12.** The *basic literature* indicated in the description of the study course **MUST** be publicly available (free of charge), in the RISEBA library or on the study course website e.riseba.lv.

**15.** *Calendar graphics* should preferably be included in the course description, as well as in Moodle next to lesson topics.

**5.** *Guidelines how to complete study course.* The lecturer describes the sequence of material research and recommends how to properly perform student activities, etc. The guidelines may also include information on articles 7, 8 and 9, as well as others.

**7.** The lecturer has posted *information* about the *tasks* to be performed independently and the *evaluation criteria*.

**8.** The lecturer describes *the requirements, procedure and evaluation criteria* of the exam (can be placed at the beginning of the course, but also required at the exam submission place).



Vadlīnijas



Eksāmena uzdevums

**16. Online access to the lesson.** Links to the Zoom lesson can be posted on the Forum or available on the e.riseba platform.

✚ **Tiešsaistes pieeja nodarbībai.** Platformā e.riseba.lv vismaz vienu dienu pirms nodarbības ir pieejama tiešsaistes pieeja (ja tāda ir plānota), nepieciešamie materiāli vai ir norādes, kā tiem piekļūt.

## ✚ Izmantojamā literatūra ✎

✚  Izmantojamās literatūras saraksts ✎

✚  RISEBA, 1992. [Tiešsaite] /Pieejams: <https://www.riseba.lv/lv/biznesa-makslas-un-tehnologiju-augstskola-riseba> (sk.internetā 2021.gada 3.janvārī) ✎

✚  2021.E.RISEBA [interneta vietne]. 14.04.2021. Par minimālajām prasībām klātienē studiju nodrošināšanai attālināti RISEBA. Rīga, RISEBA ✎

**12. Literature, References.** The lecturer prepares files of used literature or references to informative sources - normative documents, books, scientific publications, websites, and videos. Regardless of the source of the information, it must be available in Moodle (file or link) for the student to access the source of the information.

## ✚ 1. Nodarbības tēmas nosaukums ✎

Studiju kursu tēmu sadalījums Moodle vidē (atbilstoši studiju kursa aprakstam)

✚  Prezentācija. 1. nodarbība ✎

✚  Ticamības aprēķins ✎

✚  Nodarbību materiāls- Kolerācija un lineārā regresija (prezentācija) ✎

✚  Aprēķinu fails no nodarbības ✎

✚  Videolekcija- nodarbības ieraksts ✎

**13. Topic materials and presentations.** Theoretical material of the study course can be offered in the form of presentations or topic materials. For each topic the lecturer offers study materials prepared during the last 6 years (with references). It is recommended to design study materials by using RISEBA template, there must be explanatory comments next to the tables and pictures.

**11. Video lectures.** The lecturer records a video lecture (10-30 min), giving an explanation of the lecture (at the Lecturer's Discretion).

## + Papildmateriāli

- +  Redman, P., 2006. Good essay writing: a social sciences guide. 3rd ed. London: Open University in assoc.with Sage. 

**13. Topic materials and presentations.** In each topic, the lecturer also **offers additional materials** for in-depth study of the topic - scientific publications, conference materials or works of artistic creation. If the lecturer does not have his / her own scientific materials, materials created by other authors may be used.

- +  Pašpārbaudes tests par statistiku 

**14. Self-examination tests.** The lecturer prepares questions for the students to test the knowledge of the material. Test questions must contain an indication of the correct answers, form- automatic tests (at the Lecturer's Discretion).

- +  Mājas darbs (citi pārbaudījumi) 

**17. During the study course, the lecturer can provide additional assignments** - homework, individual tasks, online tests, etc. There must be a place to submit them and must be accompanied by the description of assignment.

The evaluation of "other tests" in the UNIMETIS system takes the form of a single mark.

## + Obligātie pārbaudījumi

- +  Pārbaudes darba 1 uzdevums un vēvēšanas kriteriji 

**7. On the platform eriseba.lv lecturers have posted clear and complete information about the tasks to be performed independently and their evaluation criteria** (it is recommended to add the task and criteria directly to the submission site).

- +  Pārbaudes darbs 1 Prezentācija (25.04.21. plkst.9.00-11.00) 

**9. The study evaluation system MUST coincide with the task / test, etc. sites in the Moodle environment** (number of compulsory tests in the course must coincide with number of assessment modules in course).

+  Pārbaudes darbs 2 Tests (26.05.21. plkst. 11.00-12.00) 

17. *Compulsory assignments of the study course. 1CP-0, 2CP-1, 3CP-2. The **date of the test must be indicated**.*

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**Pārbaudes darbs 2** - tests ietver 30 jautājumus no 3. līdz 6. tēmai. No 50 jautājumu bankas studējošajam tiks piedāvāti 30 jautājumi, no kuriem 5 būs atvērta tipa jautājumi. Testu varēs pildīt norādītajā laika periodā, bet laika limits no atvēršanas brīža 30 min. Testu pilda 1 reizi.

+ Eksāmens 

+  Eksāmena prasības un vērtēšanas kritēriji 

8. *The lecturer describes the course and **requirements of the exam** / course paper, evaluation criteria, choice of variant, etc.*

*The information can be added as a separate file or saved in the "submission" field itself.*

+  Eksāmens - Eseja (30.05.2021. plkst. 14.00-16.00) 

## Uzmanību mācībspēkiem!

### Studējošo darbu izvērtēšana

*Mācībspēks par studentu patsāvīgi veiktajiem uzdevumiem sniedz atgriezenisko saiti savlaicīgi.*

*Noteiktajos termiņos izvērtē un studējošo pārbaudījumus un izliek vērtējumus- 5 darba dienu laikā pēc pārbaudījuma vai 10 dienu laikā, ja grupa lielāka par 50 studentiem.*

18. *Evaluation of students' assignments. The lecturer evaluates the students' assignments in accordance with the RISEBA study regulations. Compulsory tests, exam and "other tests" (single mark) assessments are entered in both [e.riseba.lv](http://e.riseba.lv) (Moodle) and UNIMETIS system ([my.riseba.lv](http://my.riseba.lv)).*