

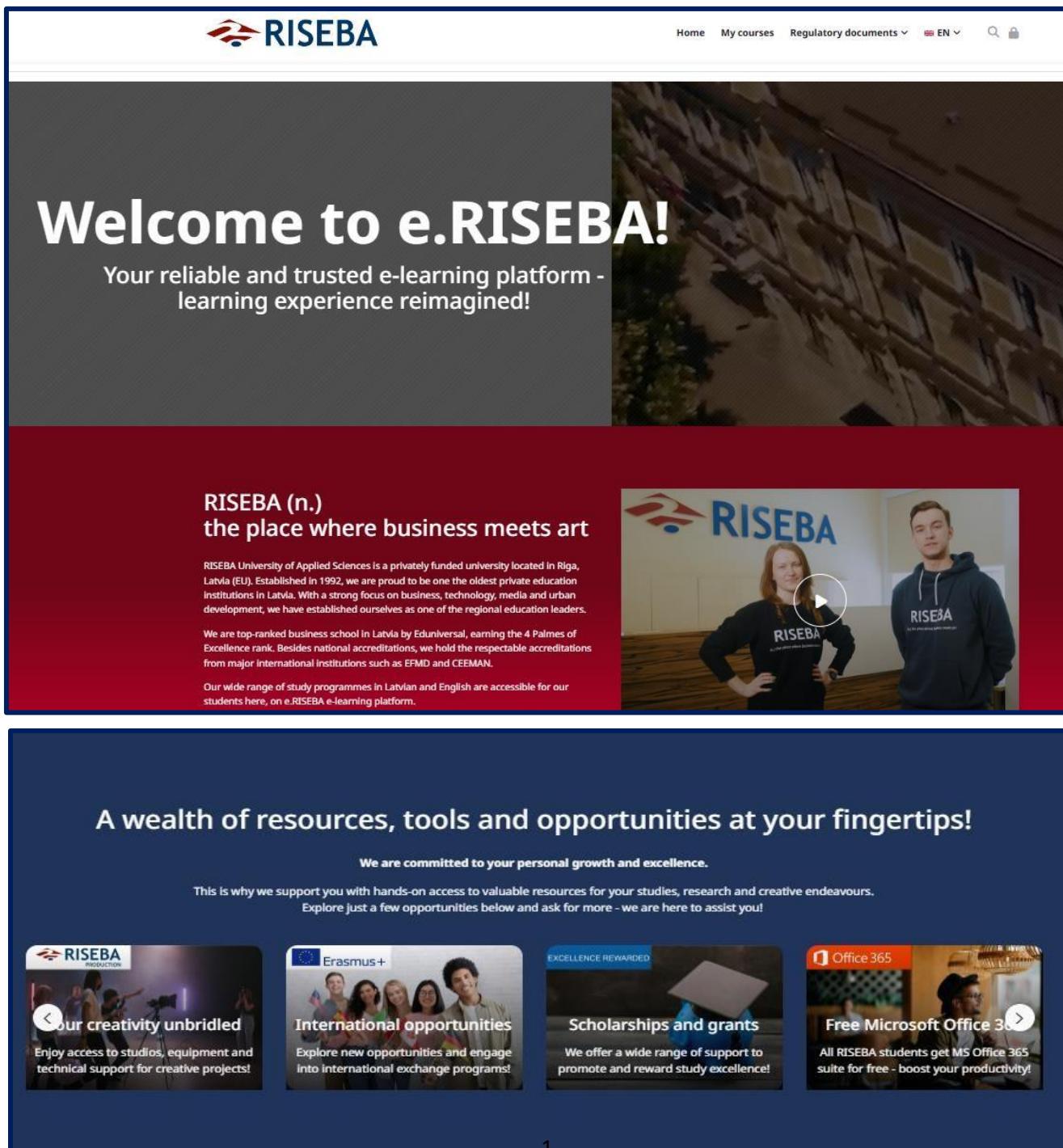
## e.RISEBA (Moodle) User Guide for Faculty

### I First Steps in the e.RISEBA System

e.RISEBA is an electronic learning environment available on the **Moodle** platform.

You can access the study environment by visiting <https://e.riseba.lv> or through the [RISEBA homepage](#).

On the homepage, before logging in, you have the option to watch a video to learn more about RISEBA. Below, you will find information about available resources, tools, and opportunities during your studies. At the bottom of the page, there is a shortcut to download the [Moodle mobile app](#).



The screenshot shows the e.RISEBA homepage. At the top, there is a navigation bar with the RISEBA logo, Home, My courses, Regulatory documents, a language dropdown (EN), and a search icon. The main banner features the text "Welcome to e.RISEBA! Your reliable and trusted e-learning platform - learning experience reimagined!" and a video thumbnail of two students in RISEBA hoodies. Below the banner, there is a section about the university's history and accreditation, followed by a video player showing two students. The main content area has a dark blue background with the text "A wealth of resources, tools and opportunities at your fingertips!" and four resource cards: "Our creativity unbridled" (with a video thumbnail of students in a studio), "International opportunities" (with a video thumbnail of students from different countries), "Scholarships and grants" (with a video thumbnail of a person holding a certificate), and "Free Microsoft Office 365" (with a video thumbnail of a student using a laptop). Each resource card includes a brief description and a "Read more" link.

**Home** **My courses** **Regulatory documents** **EN** **Search**

# Welcome to e.RISEBA!

Your reliable and trusted e-learning platform - learning experience reimagined!

**RISEBA (n.)**  
the place where business meets art

RISEBA University of Applied Sciences is a privately funded university located in Riga, Latvia (EU). Established in 1992, we are proud to be one of the oldest private education institutions in Latvia. With a strong focus on business, technology, media and urban development, we have established ourselves as one of the regional education leaders.

We are top-ranked business school in Latvia by Eduniversal, earning the 4 Palms of Excellence rank. Besides national accreditations, we hold the respectable accreditations from major international institutions such as EFMD and CEEMAN.

Our wide range of study programmes in Latvian and English are accessible for our students here, on e.RISEBA e-learning platform.

**We are committed to your personal growth and excellence.**

This is why we support you with hands-on access to valuable resources for your studies, research and creative endeavours. Explore just a few opportunities below and ask for more - we are here to assist you!

**Our creativity unbridled**  
Enjoy access to studios, equipment and technical support for creative projects!

**International opportunities**  
Explore new opportunities and engage into international exchange programs!

**Scholarships and grants**  
We offer a wide range of support to promote and reward study excellence!

**Free Microsoft Office 365**  
All RISEBA students get MS Office 365 suite for free - boost your productivity!

1. Go to: <https://e.riseba.lv>
2. Find the “padlock” icon and click on it.



**Welcome to e.RISEBA!**

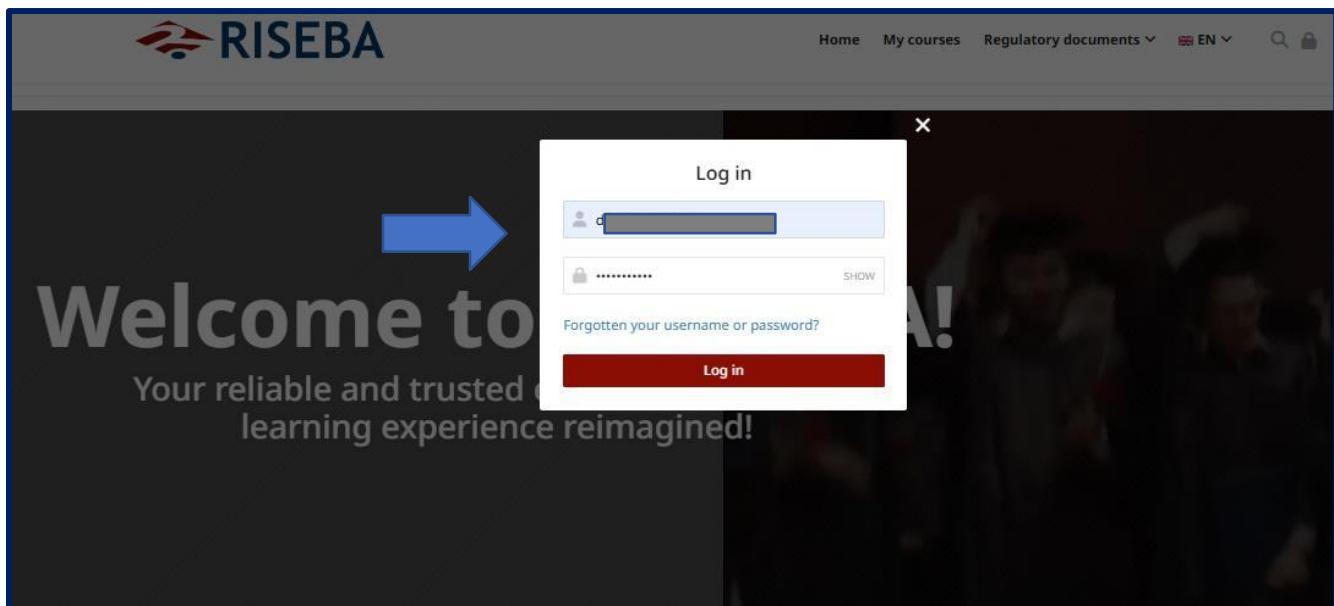
Your reliable and trusted e-learning platform - learning experience reimagined!

**RISEBA (n.)**  
the place where business meets art

Latvian University of Applied Sciences is a privately funded university located in Riga, Latvia (LU). Established in 1992, we are proud to be one the oldest private education institutions in Latvia. With a strong focus on business, technology, media and urban development, we have established ourselves as one of the regional education leaders. We are top-ranked business school in Latvia by Bloomberg, earning the 4th place of Excellence rank. Besides national accreditations, we hold the respectable accreditations from major international institutions such as EYMO and CEFMAN. Our wide range of study programmes in Latvian and English are accessible for our students from, on e.RISEBA! e-learning platform.

**Log in**

3. Enter your username and password, then click “Log in”



**Welcome to**

Your reliable and trusted e-learning experience reimagined!

**Log in**

Forgot your username or password?

Log in

If your username and password do not work, please contact tech support by writing to [tech@riseba.lv](mailto:tech@riseba.lv)

## The Dashboard section

After logging into the system, you will be directed to the **Dashboard** section.

The calendar will be visible in the main area. Once you have created an assignment submission area, a test, or another activity with set deadlines in the course, information about events or assessments will be displayed in the calendar.

On the right-hand side panel, you will find the course navigation block, private files section, upcoming events, and a list of students and lecturers who are currently online.

The screenshot shows the RISEBA LMS dashboard. At the top, the RISEBA logo is on the left, and the navigation bar includes 'Home', 'My courses', 'Regulatory documents', a language dropdown ('EN'), and user icons. The main header 'Dashboard | e.RISEBA' is on the left, with a 'Customise this page' button on the right. A red oval highlights the 'Dashboard' text. The main content area is divided into sections: 'Calendar' (showing a grid for October 2025 with events like 'Self assess...', 'Exam sub...', and 'Full calendar'), 'Recently accessed courses' (listing three courses with images: 'Fundaments of Audiovisual', 'Creative Industries in Busir', and 'Constructions of Composit'), and a 'Navigation' sidebar with links to 'Dashboard', 'Site home', 'Site pages', 'My courses', 'Private files' (empty), 'Latest badges' (empty), 'Upcoming events' (listing a 'Self-assessment test clos...' on 'Thursday, 9 October, 11:11'), and 'Online users' (empty). A 'Customise this page' button is also in the top right of the main content area.

### The My Courses section

4. By clicking on the *My Courses* section, a page will open where you can see the courses assigned to you for the current semester.
5. To open a specific course, click on the course image or title.

The screenshot shows the 'My courses' section of the e.RISEBA platform. The top navigation bar includes links for 'Home', 'My courses' (which is circled in red), 'Regulatory documents', language selection ('EN'), and user profile. The main content area is titled 'My courses | e.RISEBA' and displays a 'Course overview' grid. The grid contains six course cards, each with an image, title, and a brief description. A red arrow points from the 'My courses' link in the top navigation to the 'My courses' section in the sidebar navigation.

**Course overview**

Course Title	Description
Constructions of Composition and Color Psychology ... Audiovizuāla mediju māksla	
Creative Industries in Business and Management ... Audiovizuāla mediju māksla	
Demo_Civil and Environmental Protection Studiju kursu izstrāde	
Fundaments of Audiovisual Editing (bakalaurs, ... Audiovizuāla mediju māksla	
History and Theory of Art and Culture ... Audiovizuāla mediju māksla	
Production of 360° Cinematic VR ... Audiovizuāla mediju māksla	

**Navigation**

- Dashboard
- Site home
- Site pages
- My courses
- Site blogs
- Site badges
- Tags
- My courses
  - Fundaments of Audiovisual Editing
  - Project Management 1
  - Creative Industries in Business and Management
  - Constructions of Composition and Color Psychology
  - History and Theory of Art and Culture
  - Production of 360° Cinematic VR
  - Demo\_Civil and Environmental Protection

## Course Page

- At the top of the course website, the programme and course title, credit value, name, contact information, and information about consultations must be indicated;
- Below, the prepared Course Description should be placed, which includes information about the course content, independent study tasks, assessments, literature, etc.;
- Further on the course page, prepared teaching materials, test tasks and other information necessary for students should be placed by topics or classes

Each type of resource or activity has its own icon. Some of them are shown below.

The screenshot shows the RISEBA course page for the 'Demo\_Civil and Environmental Protection' course. The page is structured as follows:

- Header:** RISEBA logo, navigation menu (Home, My courses, Regulatory documents, EN), and user icons.
- Section 1: General Information**
  - Logo: RISEBA UNIVERSITY OF APPLIED SCIENCES Business | Arts | Technology
  - Faculty: Media and Creative Technologies
  - Bachelor Programme: Audiovisual Arts and Media Arts
  - Study Course: Civil and Environmental Protection
  - Credit value: 3 CP(ECTS)
  - Course Author and Lecturer: (empty)
  - Contact Information: Telephone: +371, E-mail: xxxx@riseba.lv
  - Links: Jaunumu forums, Course description (highlighted with a red arrow).
- Section 2: Concept of safety**
  - Links: Presentation, Link to external resources, Self assessment test.
- Section 3: Environmental health and protection**
  - Links: Study materials, Additional materials, Exam submission.
- Right sidebar:**
  - Table of contents:** General Information, Concept of safety, Environmental health and protection.
  - Search forums:** Search bar, Advanced search.
  - Upcoming events:** Self-assessment test closing on Thursday, 9 October, 11:11. Go to calendar.
  - Online users:** 1 online user (last 5 minutes), Demo Students.

## Creating a course page

After logging in to e.RISEBA, you will have access to the methodological instructions [Requirements for developing study courses in the MOODLE environment](#), where you will find the necessary information on creating a course page.

If you need support in creating a course page, consult with the [Quality Administrators](#).