

HOW TO CONFIRM CLASS ATTENDANCE USING A QR CODE

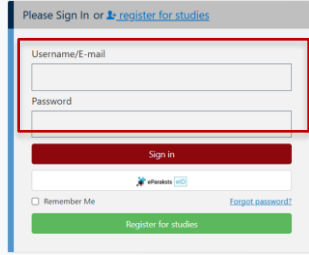
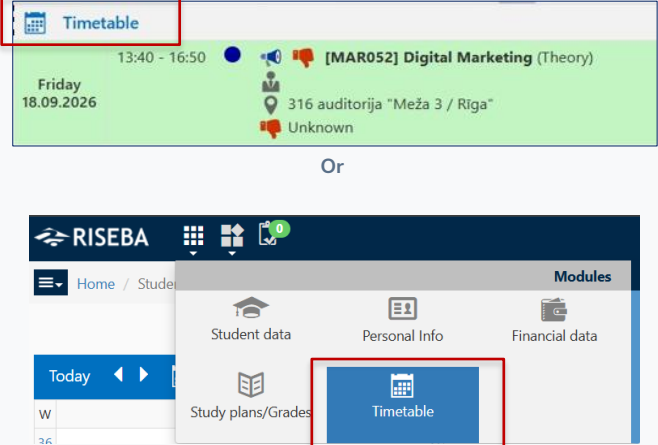
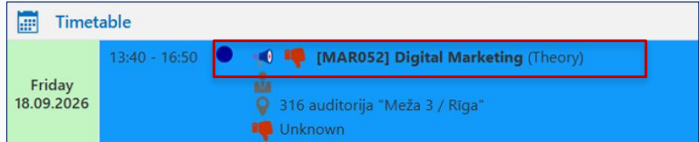
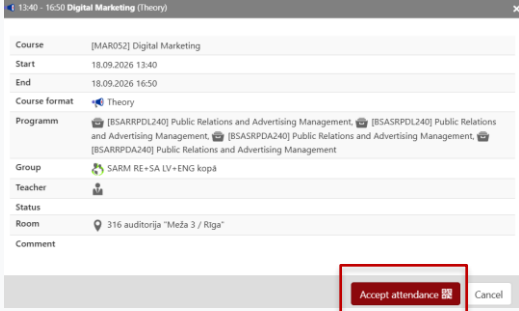
(Instruction for Students)

IMPORTANT!

A mobile device with a camera and an internet connection is required to confirm attendance.

To confirm your attendance, you must be signed in to your my.RISEBA account.

The lecturer displays a QR code on the classroom screen, which is **valid only during the respective class** and changes periodically.

1	Sign in to my.RISEBA Open my.riseba.lv and sign in using your RISEBA username and password.	
2	Open Timetable On your dashboard select the <i>Timetable</i> widget or Open Modules and select <i>Timetable</i> .	
3	Open the relevant class Select the class for which you want to confirm your attendance.	
4	Click the Accept attendance button Open attendance confirmation.	
5	Allow camera access If you are scanning a QR code for the first time, the website will request access to your device's camera. Allow access.	
6	Scan the QR code Scan the QR code displayed on the classroom screen by the lecturer.	

After a successful scan, the system will register your attendance.

