

Academic (research), lecturer.....

/ First name, Surname/

**Assessment of scientific, artistic and pedagogical qualifications and organisational competence
for the 2025/2026 academic year**

Criteria		To be completed by the lecturer		To be completed by the head of department		Implementation of the plan drawn up for the 2025/2026 academic year (compare with the previous year's plan)	Plan for the 2026/2027 academic year (to be completed jointly with the head of department)	Comments/ comments
		Achievement (number)	points	performance	points			
1. Criteria for scientific and artistic qualifications (for the calendar years 2023, 2024, 2025 and 2026 up to the date of submission) (0–2 – Group III ; 3–4 – Group II ; 5 and above – Group I)								
1.1.	An anonymously peer-reviewed scientific publication in a scientific journal or conference proceedings, which is indexed in the <i>SCOPUS</i> or <i>Web of Science Core Collection</i> database or included in the <i>ERIH+</i> database OR a peer-reviewed scientific monograph and a peer-reviewed scientific publication in a scientific journal or conference proceedings, which is indexed in the <i>SCOPUS</i> or <i>Web of Science Core Collection</i> databases or included in the <i>ERIH+</i> database							
1.2.	Presentation of a paper at international scientific conferences in Latvia and abroad							
1.3.	Scientific supervision of research and development projects or scientific participation in their implementation							
1.4.	Management of, or participation in, scientific contract work							
1.5.	Appointment as an expert by the Latvian Council of Science and work as an expert in cultural administration organisations							
1.6.	Furthering scientific qualifications at foreign universities and scientific institutions							
1.7.	Intellectual property rights acquired (e.g., patents for inventions, trademarks, designs, copyright or related rights, as well as the disposal or licensing of these property rights and the transfer of technology rights (commercialisation))							
1.8.	Reviewing doctoral theses							
	Total:							

Criteria		To be completed by the lecturer		To be completed by the supervisor		Implementation of the plan drawn up for the 2025/2026 academic year (compare with the previous year's plan)	Plan for the 2026/2027 academic year (to be completed jointly with the head of department)	Comments/ comments
		performance (number)	points	performance	points			
2. Criteria for teaching qualifications (for the 2025/2026 academic year) (0–6 – Group III ; 7–9 – Group II ; 10 and above – Group I)								
2.1.	Supervision of doctoral theses or defended doctoral theses							
2.2.	Master's theses successfully defended							
2.3.	Supervision of bachelor's theses							
2.4.	Delivering lectures and classes							
2.5.	Development or management of a study programme (1 programme over 3 years)							
2.6.	Development of new study modules (including distance learning) (1 module every 3 years)							
2.7.	Teaching materials produced, including submission of teaching materials for publication (1 teaching material every 3 years)							
2.8.	Professional development in teaching at Latvian and foreign higher education institutions or research organisations							
2.9.	Teaching at foreign higher education institutions							
2.10.	Participation in university promotional events to attract students							
2.11.	Average rating in student surveys							Assessed by the head of department
2.12.	High-quality preparation and timely updating of course descriptions							Assessed by the head of department
2.13.	High-quality use of Moodle in the study process							Assessed by the supervisor based on student surveys, etc.
	Total:							

Annual Assessment Template for Academic Staff

Criteria		To be completed by the lecturer		To be completed by the course leader		Implementation of the plan drawn up for the 2025/2026 academic year (compare with the previous year's plan)	Plan for the 2026/2027 academic year (to be completed jointly with the head of department)	Notes/comments
		Implementation (number)	Points	Achievement	Points			
3. Organisational competence criteria (for the 2025/2026 academic year) (0–3 – Group III ; 4–5 – Group II ; 6 and above – Group I)								
3.1.	Leading or participating in the work of scientific and academic committees or collegial bodies							
3.2.	Leading or participating in the work of organising committees for international conferences							
3.3.	Chairing or participating in the editorial boards of scientific publications; reviewing scientific articles in publications indexed in the SCOPUS or <i>Web of Science Core Collection</i> databases or included in the ERIH+ database							
3.4.	Leading a university department							
3.5.	Leading scientific, academic or professional associations, or arts organisations, or actively participating in their activities							
3.6.	Leading the organising committee of, or participating in the organisation of, national and international scientific and academic creative competitions, festivals and other equivalent events							
3.7.	Managing or participating in the implementation of procurement, contract work and other projects							
3.8.	Compliance with the university's internal procedures, regulatory documents and deadlines							Assessed by the manager
3.9.	Mentoring at the RISEBA Creative Business Incubator or the Youth Academy							
3.10.	Other criteria relating to organisational competence							
	In total:							

Appendix 2. Explanation of the criteria for assessing scientific, artistic, pedagogical qualifications and organisational competence
 Annex 5. Publications taken into account when assessing the scientific work of RISEBA lecturers

Lecturer _____ V. Surname
 (signature)

Head of Department _____ V. Surname
 (signature)

Academic (research) lecturer
Explanation of the criteria for assessing scientific, artistic and pedagogical qualifications
and organisational competencies

Criterion No.	Explanation of the criterion
1. Criteria for scientific and artistic qualifications (over a 3-year period)	
1.1.	A point is awarded for an anonymously peer-reviewed scientific publication in a scientific journal or conference proceedings, which is indexed in the <i>SCOPUS</i> or <i>Web of Science Core Collection</i> database or included in the <i>ERIH+</i> database OR a peer-reviewed scientific monograph and a peer-reviewed scientific publication in a scientific journal or conference proceedings, which is indexed in the <i>SCOPUS</i> or <i>Web of Science Core Collection</i> databases or included in the <i>ERIH+</i> database. If the number of publications within the specified period is 1–2, 1 point is awarded; if 3 or more, 2 points are awarded.
1.2.	One point is awarded if at least two papers have been presented at international scientific conferences in Latvia and abroad.
1.3.	One point is awarded for the scientific supervision of research and development projects or for scientific participation in their implementation. This criterion may be demonstrated by a certificate or a contract for the performance of specific work. At university level, this may take the form of written confirmation from the Vice-Rector for Research and Development.
1.4.	A point is awarded for the management of, or participation in, scientific contract work; or for the management or execution of contract work involving artistic or scientific creativity; or for securing a project. This criterion may be demonstrated by a certificate or a contract confirming the securing of the project or participation in it.
1.5.	A point is awarded if the lecturer is included in the LZP expert database and carries out expert activities (reviewing doctoral theses for other Doctoral Councils or the VZKK, participating in certain LZA events, etc.), including in cultural administration organisations.
1.6.	A point is awarded for the advancement of scientific qualifications or for works in the visual arts or creative works (applied art, applied graphics, graphic art, painting, sculpture, performance art, feature films, TV programmes or productions, music videos, audiovisual material published on a client's website, video installations, etc., which have been publicly screened in cinemas, on TV channels, on websites, at exhibitions, in competitions and at shows). These criteria may be demonstrated by means of a business trip report or other supporting documentation.
1.7.	Evidence of acquired intellectual property rights must be provided (for example, patents for inventions, trademarks, design rights, copyright or related rights, as well as the transfer or licensing of these property rights and the transfer of technology rights, (commercialisation)).
1.8.	A point is awarded for the peer review of a doctoral thesis. This is confirmed by a copy of the thesis summary or a certificate from the doctoral committee.
2. Criteria for teaching qualifications (over a 1-year period)	
2.1.	A point is awarded for supervising doctoral students' work or for a successfully defended doctoral thesis.
2.2.	A point is awarded for the successful defence of a Master's thesis or theses.
2.3.	A point is awarded for a defended bachelor's thesis or theses.
2.4.	One point is awarded for delivering lectures and other classes.
2.5.	One point is awarded: - for the development of a new study programme and the receipt of a licence issued by the Ministry of Education and Science. One point is also awarded for a further two years following receipt of the licence; - for the development and implementation of new specialisations (one point is awarded in the current year); - for educational programmes that have been developed, approved and implemented, such as summer schools or special programmes.
2.6.	A point is awarded for the preparation of a new study course (including a course description (in two languages) and other materials intended for the course). The point remains valid for a further two years after the course has been prepared.
2.7.	A point is awarded for the preparation of a teaching resource in electronic or printed form (the teaching resource must have been peer-reviewed), as well as for the creation of business simulations and business games, provided that these have been approved at a meeting of the Methodological Council and are publicly available. A point is also awarded for a further two years following the preparation of the teaching resource.

Annual Assessment Template for Academic Staff

2.8.	A point is awarded: - for improving pedagogical qualifications at RISEBA, provided that at least 50 per cent of the methodological seminars have been attended and a corresponding certificate has been obtained; - for improving teaching qualifications at Latvian and foreign higher education institutions or scientific institutions, as evidenced by a certificate (certification).
2.9.	A point is awarded for delivering lectures and classes at foreign higher education institutions.
2.10.	A point is awarded for delivering lectures and classes at secondary schools, the Youth Academy, the Creative Business Incubator, organising exhibitions or preparing performances with the aim of attracting prospective students.
2.11.	If a lecturer's average student assessment is: - up to 4 points (<4), 0 points are awarded. - between 4 and 4.4 points (4–4.4), 1 point is awarded. - 4.5 or above – 2 points. - The student survey rating is taken into account if it is completed by at least 25 per cent of the students in the group. - Students' ratings of distance learning are also taken into account. Overall, a qualitative rating (0–1–2 points) is assigned, taking into account the results of both surveys.
2.12.	A mark is awarded for preparing the course description by the specified deadline, namely, course descriptions for courses taught in the first semester of the academic year must be updated by 20 August, and those for the second semester by 15 January, ensuring they are provided in the language in which the course is taught. A course description is considered to have been updated if it has been reviewed and uploaded electronically to the 'Course Descriptions' section of the e.riseba.lv website and attached to the materials for the relevant course.
2.13.	A mark is awarded based on the assessment of the relevant section in student questionnaires (a mark may be awarded if the rating is 4.2 or higher), as well as taking into account the Quality Centre's assessment.
3. Criteria for organisational competence	
3.1.	A point is awarded for participation in external scientific or academic committees or for leadership roles in collegial bodies.
3.2.	A point is awarded for serving as a member of the organising committee or as a session moderator at an official conference (including the RISEBA scientific conference and student conferences). Confirmation is required.
3.3.	A point is awarded for chairing the editorial board of a scientific publication or participating in its activities, or for reviewing scientific articles in publications indexed in the SCOPUS or <i>Web of Science Core Collection</i> databases or included in the ERIH+ database. Confirmation is required.
3.4.	A point is awarded for leading a higher education institution, the Constitutional Council, the Senate, the Scientific Council, a faculty, a field of study, a programme, a department or any other equivalent organisational unit.
3.5.	A point is awarded for leading or actively participating in an association (scientific, academic or professional) or an arts organisation. This criterion may be demonstrated by a certificate issued by the association or organisation confirming membership of its Board or holding an executive position, a contract for the performance of the duties of the said position, etc.
3.6.	A point is awarded for leading or participating in the organisation of national and international scientific and academic creative competitions, festivals and other equivalent events, with reference to RISEBA (mentioning the place of work or position). This criterion is demonstrated by copies of relevant materials, hyperlinks or other means.
3.7.	A point is awarded for the management, execution or acquisition of RISEBA projects, procurements, contract work or artistic and creative works not mentioned in points 1.3 and 1.4. This criterion may be demonstrated by a certificate issued by the Head of the Project Department or a contract confirming the acquisition of or participation in the project.
3.8.	A point is awarded for compliance with regulatory documents and their fulfilment within the specified timeframe. (For example, the submission of course descriptions, course loads, marks for mid-term assessments and examinations, etc., within the specified timeframe).
3.9.	A point is awarded for regular work as a mentor or consultant at the RISEBA Creative Business Incubator. This criterion is confirmed by the Head of the Creative Business Incubator and/or the Head of the Marketing And Communications Department.
3.10.	A point is awarded for observing lectures (provided that at least 4 lectures have been observed during the year) and/or for reviewing academic articles (provided that at least 2 articles have been reviewed during the year).

Study-oriented lecturer.....

/First name, Surname/

**Assessment of scientific, artistic and pedagogical qualifications and organisational competencies
for the 2025/2026 academic year**

Criteria		To be completed by the lecturer		To be completed by the head of department		Implementation of the plan drawn up for the 2025/2026 academic year (compare with the previous year's plan)	Plan for the 2026/2027 academic year (to be completed jointly with the head of department)	Comments/ comments
		Achievement (number)	points	performance	points			
1. Criteria for scientific and artistic qualifications (for the calendar years 2023, 2024, 2025 and 2026 (up to the date of submission)) (0–1 – Group III ; 2–3 – Group II ; 4 and above – Group I)								
1.1.	An anonymously peer-reviewed scientific publication in a scientific journal or conference proceedings, which is indexed in the <i>SCOPUS</i> or <i>Web of Science Core Collection</i> database or included in the <i>ERIH+</i> database OR a peer-reviewed scientific monograph and a peer-reviewed scientific publication in a scientific journal or conference proceedings, which is indexed in the <i>SCOPUS</i> or <i>Web of Science Core Collection</i> databases or included in the <i>ERIH+</i> database							
1.2.	Presentation of a paper at international scientific conferences in Latvia and abroad							
1.3.	Scientific supervision of research and development projects or scientific participation in their implementation							
1.4.	Management of, or participation in, scientific contract work							
1.5.	Appointment as an expert by the Latvian Council of Science and work as an expert in cultural administration organisations							
1.6.	Furthering scientific qualifications at foreign universities and scientific institutions							
1.7.	Intellectual property rights acquired (e.g. patents for inventions, trademarks, designs, copyright or related rights, as well as the disposal or licensing of these property rights and the transfer of technology rights (commercialisation))							
1.8.	Reviewing doctoral theses							
Total:								

Criteria		To be completed by the lecturer		To be completed by the supervisor		Implementation of the plan drawn up for the 2025/2026 academic year (compare with the previous year's plan)	Plan for the 2026/2027 academic year (to be completed jointly with the head of department)	Comments/ comments
		Achievement (number)	points	performance	points			
2. Criteria for teaching qualifications (for the 2025/2026 academic year) (0–6 – Group III ; 7–9 – Group II ; 10 and above – Group I)								
2.1.	Papers presented at international academic (educational) conferences							
2.2.	Defended Master's theses							
2.3.	Supervision of bachelor's theses							
2.4.	Delivering lectures and classes							
2.5.	Development or management of a study programme (1 programme over 3 years)							
2.6.	Development of new study modules (including distance learning) (1 module every 3 years)							
2.7.	Teaching materials produced, including the handover of teaching materials (1 teaching material every 3 years)							
2.8.	Upgrading of teaching qualifications at Latvian and foreign higher education institutions or research organisations							
2.9.	Teaching at foreign higher education institutions							
2.10.	Participation in university promotional events aimed at attracting students							
2.11.	Average rating in student surveys							Assessed by the head of department
2.12.	High-quality preparation and timely updating of course descriptions							Assessed by the head of department
2.13.	High-quality use of Moodle in the study process							Assessed by the supervisor based on student surveys, etc.
	Total:							

Annual Assessment Template for Academic Staff

Criteria		To be completed by the lecturer		To be completed by the course leader		Implementation of the plan drawn up for the 2025/2026 academic year (compare with the previous year's plan)	Plan for the 2026/2027 academic year (to be completed jointly with the head of department)	Comments/ comments
		Achievement (number)	points	performance	points			
3. Organisational competence criteria (for the 2025/2026 academic year) (0–2 – Group III ; 3–4 – Group II ; 5 and above – Group I)								
3.1.	Leading scientific and academic committees or collegial bodies, or participating in their activities							
3.2.	Leading or participating in the work of organising committees for international conferences							
3.3.	Chairing or participating in the editorial boards of scientific publications; reviewing scientific articles in publications indexed in the SCOPUS or <i>Web of Science Core Collection</i> databases or included in the ERIH+ database							
3.4.	Leading a university department							
3.5.	Leading scientific, academic or professional associations, or arts organisations, or actively participating in their activities							
3.6.	Leading the organising committee of, or participating in the organisation of, national and international scientific and academic creative competitions, festivals and other equivalent events							
3.7.	Managing or participating in the implementation of procurement, contract work and other projects							
3.8.	Compliance with the university’s internal procedures, regulatory documents and deadlines							Assessed by the manager
3.9.	Mentoring at the RISEBA Creative Business Incubator or the Youth Academy							
3.10.	Other criteria for organisational competence							
	Total:							

Lecturer _____ V. Surname

(signature)

Head of Department _____ V. Surname

(signature)

Study-oriented lecturer
Explanation of the criteria for assessing scientific, artistic and pedagogical qualifications
and organisational competences

Criterion No.	Explanation of the criterion
1. Criteria for scientific and artistic qualifications (over a 3-year period)	
1.1.	A point is awarded for an anonymously peer-reviewed scientific publication in a scientific journal or conference proceedings, which is indexed in the <i>SCOPUS</i> or <i>Web of Science Core Collection</i> database or included in the <i>ERIH+</i> database OR a peer-reviewed scientific monograph and a peer-reviewed scientific publication in a scientific journal or conference proceedings, which is indexed in the <i>SCOPUS</i> or <i>Web of Science Core Collection</i> databases or included in the <i>ERIH+</i> database. <i>If there is 1 publication within the specified period, 1 point is awarded; if there are 2 or more, 2 points are awarded.</i>
1.2.	One point is awarded if at least two papers have been presented at international scientific conferences in Latvia and abroad.
1.3.	One point is awarded for the scientific supervision of research and development projects or for scientific participation in their implementation. This criterion may be demonstrated by a certificate or a contract for the performance of specific work. At university level, this may take the form of written confirmation from the Vice-Rector for Research and Development.
1.4.	A point is awarded for the management of, or participation in, scientific contract work; or for the management or execution of contract work involving artistic or scientific creativity; or for securing a project. This criterion may be demonstrated by a certificate or a contract confirming the securing of the project or participation in it.
1.5.	A point is awarded if the lecturer is included in the LZP expert database and carries out expert activities (reviewing doctoral theses for other Doctoral Councils or the VZKK, participating in certain LZA events, etc.), including in cultural administration organisations.
1.6.	A point is awarded for the advancement of scientific qualifications or for works in the visual arts or creative works (applied art, applied graphics, graphic art, painting, sculpture, performance art, feature films, TV programmes or productions, music videos, audiovisual material published on a client's website, video installations, etc., which have been publicly screened in cinemas, on TV channels, on websites, at exhibitions, in competitions and at shows). These criteria may be demonstrated by a business trip report or other supporting documentation.
1.7.	Evidence of acquired intellectual property rights must be provided (for example, patents for inventions, trade marks, design rights, copyright or related rights, as well as the transfer or licensing of these property rights and the transfer of technology rights, (commercialisation)).
1.8.	A point is awarded for the peer review of a doctoral thesis. This is confirmed by a copy of the thesis summary or a certificate from the doctoral committee.
2. Criteria for teaching qualifications (over a 1-year period)	
2.1.	A point is awarded if at least one paper has been presented at international academic (methodological) conferences.
2.2.	A point is awarded for each successfully defended Master's thesis.
2.3.	A point is awarded for each successfully defended bachelor's thesis.
2.4.	One point is awarded for delivering lectures and other classes.
2.5.	One point is awarded: - for the development of a new study programme and the receipt of a licence issued by the Ministry of Education and Science. One point is also awarded for a further two years following receipt of the licence; - for the development and implementation of new specialisations (one point is awarded in the current year); - for educational programmes that have been developed, approved and implemented, such as summer schools or special programmes.
2.6.	A point is awarded for the preparation of a new study course (including a course description (in two languages) and other materials intended for the course). A point is also awarded for a further two years after the course has been prepared.

2.7.	A point is awarded for the preparation of a teaching resource in electronic or printed form (the teaching resource must have been peer-reviewed), as well as for the creation of business simulations and business games, provided that these have been approved at a meeting of the Methodological Council and are publicly available. A point is also awarded for a further two years following the preparation of the teaching resource.
2.8.	A point is awarded: - for the enhancement of teaching qualifications at RISEBA, provided that at least 50 per cent of the methodological seminars have been attended and a relevant certificate has been obtained; - for the improvement of teaching qualifications at Latvian and foreign higher education institutions or scientific institutions, evidenced by a certificate (certification).
2.9.	A point is awarded for delivering lectures and classes at foreign higher education institutions.
2.10.	A point is awarded for delivering lectures and classes at secondary schools, the Youth Academy, the Creative Business Incubator, organising exhibitions or preparing performances with the aim of attracting prospective students.
2.11.	If a lecturer's average student assessment is: - up to 4 points (<4), 0 points are awarded. - between 4 and 4.4 points (4–4.4), 1 point is awarded. - from 4.5 to 4.7 points (4.5–4.7), 2 points are awarded. - 4.8 or above – 3 points. - The student survey rating is taken into account if it is completed by at least 25 per cent of the students in the group. - Students' feedback on distance learning is also taken into account. Overall, a qualitative rating (0–1–2 points) is assigned, taking into account the results of both surveys.
2.12.	A mark is awarded for preparing the course description by the specified deadline, namely, course descriptions for courses taught in the first semester of the academic year must be updated by 20 August, and those for the second semester by 15 January, ensuring they are provided in the language in which the course is taught. A course description is considered to have been updated if it has been reviewed and uploaded electronically to the 'Course Descriptions' section of the e.riseba.lv website and attached to the materials for the relevant course.
2.13.	A mark is awarded based on the assessment of the relevant section in student questionnaires (a mark may be awarded if the rating is 4.2 or higher), as well as taking into account the Quality Centre's assessment.
3. Criteria for organisational competence	
3.1.	A point is awarded for participation in external scientific or academic committees or for leadership roles in collegial bodies.
3.2.	A point is awarded for serving as a member of the organising committee or as a session moderator at an official conference (including the RISEBA scientific conference and student conferences). Confirmation is required.
3.3.	A point is awarded for chairing the editorial board of a scientific publication or participating in its activities, or for reviewing scientific articles in publications indexed in the SCOPUS or <i>Web of Science Core Collection</i> databases or included in the ERIH+ database. Confirmation is required.
3.4.	A point is awarded for leading a higher education institution, the Constitutional Council, the Senate, the Scientific Council, a faculty, a field of study, a programme, a department or any other equivalent organisational unit.
3.5.	A point is awarded for leading or actively participating in an association (scientific, academic or professional) or an arts organisation. This criterion may be demonstrated by a certificate issued by the association or organisation confirming membership of its Board or holding an executive position, a contract for the performance of the duties of the said position, etc.
3.6.	A point is awarded for leading or participating in the organisation of national and international scientific and academic creative competitions, festivals and other equivalent events, with reference to RISEBA (mentioning the place of work or position). Evidence of this criterion is provided in the form of copies of materials, hyperlinks or in another manner.
3.7.	A point is awarded for the management, execution or acquisition of RISEBA projects, procurements, contract work or artistic and creative works not mentioned in points 1.3 and 1.4. This criterion may be demonstrated by a certificate issued by the Head of the Project Department or a contract confirming the acquisition of or participation in the project.

3.8.	A point is awarded for compliance with regulatory documents and their fulfilment within the specified timeframe. (For example, the submission of course descriptions, course loads, marks for mid-term assessments and examinations, etc., within the specified timeframe).
3.9.	A point is awarded for regular work as a mentor or consultant at the RISEBA Creative Business Incubator. This criterion is confirmed by the Head of the Creative Business Incubator and/or the Head of the Marketing And Communications Department.
3.10.	A point is awarded for observing lectures (provided that at least 4 lectures have been observed during the year) and/or for reviewing academic articles (provided that at least 2 articles have been reviewed during the year).

Publications taken into account when assessing the academic work of a RISEBA lecturer

The following results of academic activity are recognised¹ :

1. An anonymously peer-reviewed academic publication published in a journal indexed in the SCOPUS or Web of Science databases and for which impact indicators (SNIP or Impact Factor, as applicable) are calculated, including academic publications available via Open Access.
2. A peer-reviewed scientific publication published in a scientific journal or a collection of conference proceedings (proceedings) that is indexed in the SCOPUS or Web of Science database or included in the ERIH+ database, including a scientific publication available via Open Access.
3. An anonymously peer-reviewed scientific publication published in a Latvian scientific publication (journal or conference proceedings) with an international editorial board, an identifiable publication profile and a frequency of at least once a year, including scientific publications available via Open Access.
4. Scientific monograph. A scientific monograph is defined as a scientific book published as a separate volume, dedicated to a single scientific topic or problem, which has been peer-reviewed, contains a bibliography, and is internationally accessible in scientific information repositories. The names of the reviewers involved in the peer review process are stated, and the reviewers do not represent the workplace of the monograph's author(s). A decision to publish the monograph has been taken by the decision-making body of the research organisation represented by the monograph's author(s). If the monograph is published in Latvian or in a language other than that of a Member State of the European Union, it contains a summary in a language of a Member State of the European Union.

¹ The procedure for granting expert status within the Latvian Council of Science was approved by Decision No. 19-1-1 of the Latvian Council of Science, adopted by written procedure on 15 January 2018